MINUTES
February 21, 2013
10:00 AM – 12 noon, Room 707

Attendees: Valjean Dale, Philomena Franco, Matthew Kritscher, Paulette Lino, Kathryn Linzmeyer, Roberto Mendez, Stacey Moore, Becky Plaza, Gerald Shimada, Ernesto Victoria, Jeanne Wilson and Bella Witt

Meeting started: 10:05 a.m.

I. College Updates

a. Review of Minutes – Feb. 7, 2013 Minutes approved with meeting adjournment time revised from 11:01 am to 12:01 pm.

b. Program Review – VP Shimada reminded everyone to provide the VPSS Office a hard copy and an electronic copy of their Program Review reports. He will follow-up with managers/coordinators of particular areas to ensure he does not miss any resource requests for space, personnel and equipment especially in the light of budget constraints.

c. Budget – VP Shimada distributed an article written by Bruce Baron, Chancellor of San Bernardino Community College District that summarized Governor Jerry Brown’s proposed budget and particularly his proposed initiatives for community colleges. Some of the governor’s notable suggestions:

   • Emphasize and expand distance/online education; will have institutional requirements and will increase need for more technology; CSUEB has the largest offering of distance education classes.
   • Some of the responsibilities for adult education and apprenticeship programs will be shifted to community colleges.
   • 90-unit state-subsidized cap on credits.
   • Accountability funding is a main issue with the governor. Our funding in the future may be determined by student success; however “success” is defined. Interesting discussion on how it will impact faculty grading.

This article covers some of the topics the Legislature and the governor will be discussing leading up to the May revision of the state budget. These discussions are worth monitoring as there may be changes in the way we do business.
d. CC Administrative User Satisfaction Survey – VP Shimada reminded everyone to please respond to Carolyn Arnold’s email requesting feedback about selected Administrative Services, from the President’s Office to other areas of administration. The feedback will help ensure transparency and open communication.

II. Class Schedule

Director of Admissions & Records Paulette Lino handed out a revised Summer/Fall 2013 Registration Dates schedule which included our summer session dates. Three years ago we used to have 80 FTF during the summer (1 FTF was the equivalent of five 3-unit classes). Last year we were down to 27 FTF and did not even produce a hard copy of the schedule and was available only on the college web page. This summer we will have 40 FTF, although all the classes are not weighted equally in terms of unit value, but we will have basically five 3-unit classes.

Dean Kritscher said we stopped mailing class schedules three years ago, but never stopped mailing the Community Education schedules which go out three times a year. Community Ed spends $11,000 per term (Summer, Fall and Spring) so roughly $33,000 annually for the production and mailing of the schedule. Since we are now on a growth mode on the credit side, and summer is coming up soon and we don’t have enough funds for printing a summer schedule, Dean Kritscher suggested inserting the summer credit information into the Community Ed schedule. Therefore, we are joint-advertising and using the money that’s already in the Community Ed budget to produce a printed and mailed “for credit” schedule for summer.

Then we will print 5,000 to 6,000 hard copies of the Summer/Fall Class Schedule for campus distribution to support our online presence. Since we cannot afford to mail the Summer/Fall Schedules, a suggestion was made to mail postcards to inform those who are not on campus to check out our website to see the additional classes offered. It will also be a sign to the community that after the passage of Proposition 30, things are going back to normal, albeit incrementally.

With the increase of FTF to generate classes we can hopefully make our base number. We don’t know if we have enough students to leverage all the classes we are offering.

Fall classes begin on August 19th. Financial Aid Director, Kathryn Linzmeyer expressed concern that it gives the Financial Aid Department only eight days to generate and disburse financial aid. That is an insufficient amount of time which means students will not get their funds until September (after Labor Day). Roughly 3500 students will be affected and will not receive their Pell Grants.

III. Dream Act Update

Of the 135 Dream Act applications processed by the Financial Aid Department, 70 received BOG fee waivers. As Philomena Franco sorted out the applications, she found applications from foreign students, some provided social security numbers, and two were from Las Positas College. The Financial Aid Department will communicate with students via email informing them that if they are undocumented, they need to complete a Dream Act application and if classified as exempt, they need to complete a FAFSA.
The Financial Aid Department is now dealing with students who for the last two years claimed they were California residents, but who are now admitting they are undocumented. Director Linzmeyer said that as an institution, we need to decide how to handle the situation. She said undocumented students who received financial aid will probably have to make amends, i.e., pay the previous fee, in order to clear the slate.

Lastly, Director Linzmeyer invited everyone to visit the Financial Aid website. In the future the site will have more “visual” information to make it more clear to students which application to complete.

IV. Other

Dean of Counseling Matthew Kritscher gave an update on the “March in March” event which has been an annual affair for the last 10 years. He said the Student Senate for the California Community Colleges is still planning one for March 4th to do a rally on the capitol steps and some lobbying inside the capitol, but the organizational details are sketchy. The “March in March” Committee (comprised of Inter Club Council Chair Skye Ontiveros, Student Life Assistant Josue Hernandez, Faculty Advisor Professor William Hanson who in the interim replaced Sara Parker, Dean Krtisher and VP Shimada) has been meeting weekly to figure out what would be the biggest benefit in terms of our involvement in advocacy and having Chabot College’s voice heard with regards to the budget. But there are no hearings or budget discussions scheduled for March 4th.

Dean Kriticher said that although advisors understand the students’ perspective of wanting to fight for their education, they are trying to steer the students away from the march that does not seem to have much organization. Advisors try to guide the students so that they can get the most bang for their money since there is cost involved, $800 for one bus, as well as planning the logistics and the assurance of safe passage for everyone who attends. He also pointed out that since the passage of Proposition 30, the question to ponder is whether to “bang the drums or shake the hands and make the case with our coordinated talking points”. The goal is to educate the legislators versus protesting against them.

The Community College League of California (CCLC) is discussing the possibility of doing “Capitol Days” on April 10th& 11th, 2013. Dean Kritscher said advisors are trying to steer our students to participate in the CCLC event since this organization will help set-up appointments with our representatives and coordinate decisional hearings. And with a little bit more preparation time we can make this trip a very educational experience for our students.

Meeting Adjourned: 11:01 a.m.

Next Meeting: February 28, 2013

BW

Handouts
---Article entitled “Budget’s Impact of Community Colleges” by San Bernardino Community College District Chancellor Bruce Baron
---Copy of email from Carolyn Arnold about the CC Administrative Services User Satisfaction Survey
---Revised Summer/Fall 2013 Registration Dates Schedule