MINUTES
May 23, 2013
10:00 AM – 12 noon, Room 707

Attendees: Rosafel Adriano, ValJean Dale, Philomena Franco, Sandra Genera, Matthew Kritscher, Kathym Linzmeyer, Becky Plaza, Gerald Shimada, Ernesto Victoria, Jeanne Wilson and Bella Witt

Meeting started: 10:11 a.m.

I. General Updates

CHANCELLOR SEARCH
The Board unanimously agreed to offer Dr. Jannett Jackson the position of CLPCCD Chancellor. She will start on August 1st. Interim Chancellor Judy Walters will be with us thru the end of July.

The other candidate, Dr. Tod Burnett has an interview next week at Cabrillo College.

LPC PRESIDENT
President Kevin Walthers signed a new contract with Allan Hancock College in Santa Maria. He will begin his term there on July 1st. LPC will hire Guy Reese as interim president while a nation-wide search is conducted.

WILLIAM “BUTCH” HENRY
William “Butch” Henry passed away. Butch was at Chabot for 20 years and had a positive impact on the college. Butch did not want a funeral, but instead wanted a celebration of his life on campus. He wanted a barbeque in his honor. Dr. Sperling has approved the idea and we are now looking at holding it on May 30th, late in the afternoon. We are trying to find a venue because the community event center is already booked. Since this memorial is in lieu of a funeral, Butch’s family and friends will be invited.

Butch became a quadriplegic when he played football in college. His teammates are going to attend the memorial as well.

FACILITIES
Today at the Facilities Committee meeting, discussions will cover the proposed changes to the following facilities.
Building 100
At the brown bag last Thursday, there was discussion about the new plan for Building 100. The original plan was to redo 2/3 of the building, but Dr. Sperling recognized that Bldg 100 is not up to seismic code. The building also does not have an elevator, so it is not up to ADA compliance either. Dr. Sperling is trying to get some augmentation from basically a $3-10 million plan, so Bldg 100 can be retrofitted and reinforced.

Building 2100
Building 2100 will be demolished because of safety issues.

Building 2300
Dean Matthew Kritscher developed a plan for light refurbishment of Building 2300 which includes painting, purchasing round tables, upgrade the technology, new curtains, new rug, etc.

Building 700
VP Shimada would like to have some tweaks/enhancements in Building 700. Obtain additional lighting for A&R and FA areas. Better lighting for the external fire escape stairs in the Counseling Department. Review the operation of the sliding doors to ensure that during winter time the A&R and FA Staff are not freezing while manning the service windows. Install bulletin boards for various information flyers or perhaps a Kiosk so we have designated posting areas. And we need to create a policy regarding posting of flyers.

Lounge
The lounge in Bldg 700 (room 717) will be open to everyone on campus. The lounge in Bldg 2300 has been converted for an Adaptive P.E. class which will last thru the end of Fall Semester. The keypad that is now located near the elevator on the 1st floor of Bldg 700 will be relocated to the outside of Room 717.

Vending Machine
Because of the construction in Bldg 1700, Dean Kritscher has proposed that the vending machines located there be moved near Bldgs 800 or 900.

Health Center / Radio/TV Station
Possible relocation of the Health Center into Bldg 2300 Lounge. But there needs to be a lot of discussion about this possibility.

Moving the Radio/TV station will be complicated due to all the wiring.

Veterans Center
Dr. Sperling met with the Veterans Task Force and made a commitment towards establishing a permanent resource center for veterans. Temporarily, the veterans are using Room 2345. Eventually, they will relocate permanently to the Learning Connection area. The Veterans Task Force (Lani Wilson, Lynn Klein and Mark Stephens) needs to develop a business plan which will be overseen by Director Paulette Lino. Currently there are no funds to provide them with their wishlist: staff, TV, refrigerator, two computers and a sofa.

DEGREE WORKS
We will have a soft-implementation of the Degree Works program in September. Director Lino and her A&R staff are attending a 2-day scribing training session. The goal is to get laptop for counselors.
**COMMENCEMENT**

Everything is set for our Commencement ceremony on June 1st. Kristin Land and William Hanson will announce the graduates’ names. We will not be marching by division; students will line up randomly. Students’ majors/emphasis will be announced as well.

**BOARD PRESENTATION – STUDENT SUCCESS TASK FORCE**

Chabot is ahead of the game with the implementation timeline. There is a lot of background work with MIS (Management Information Services) which has to be in lock step with Title 5 cases. The State will be monitoring the colleges to ensure compliance. By June 30th we will be sending out a letter to all our current students informing them that the registration priority procedures have changed. We will focus on students with 75 units or more. And we will emphasize that they need to go through the *Student Success and Support Program* (originally known as Matriculation).

We will also send letters to students who are on either academic or progress probation for 2 consecutive semesters that they will lose their priority registration. And even if a student has priority registration (EOPs, DSPS, Veteran, Foster Youth) if he/she does not complete assessment and does not have an SEP, the student will not be able to leverage his/her priority registration.

And the State is continually coming up with new policies for Fall 2015 for new students to begin their new *Student Success Support Program*.

One positive note in the Governor’s May budget revision, is that there is money, but the funds are only designated to support these initiatives (orientation, assessment and SEP).

VP Shimada reminded everyone that as we improve upon our River Flow Model, let’s ensure it is in lock-step with the *Student Success Task Force* initiatives.

**WISHLIST FOR FULL-TIME & ADJUNCT COUNSELORS**

The Counseling Department is proactively asking full-time and adjunct counselors (including Special Programs) for hours they are available to help a create a draft schedule in the event money becomes available.

**COMPLETERS INITIATIVE**

Dean Kritscher has proposed the idea of launching an intervention for students (with 45 units) who need English and Math. He would like to have an 18-hr course to essentially look at these students’ education pathways and determine what they need to do to finish. The key to the program is to bring in the right students. Dean Kritscher said discussion on this topic will continue in earnest in the Fall.

**II. Gladiator Welcome Day**

The consensus is to hold *Gladiator Welcome Day* on Thursday, August 22nd, during the first week of school. A suggestion was made to Faculty that they perhaps host Welcome Back Open Houses after the Gladiator Welcome Day event.

Possible location for the event is the Grand Court, 11:30 am – 1:00 pm. One idea to reinforce the River Flow Model is to have streams that go to the Open Houses, perhaps have paper pictorials of those streams leading to different departments within academic divisions.

Dean Kritscher said we he will put together a planning group to meet during the summer to work out the logistics and send fliers to students via email.
III. Fliers
VP Shimada shared that the President’s Office has received comments about how the campus was looking ragged because we do not have a policy as to who can hang what and where. We need to designate posting areas.

For posting flyers in Building 700, please inform the VPSS Office so we can find space where affixing flyers will be less damaging to the surface. And then decide when to take them down.

VP Shimada and Dean Kritscher will come up with a draft policy.

IV. Concurrent Enrollment
Some Concurrent Enrollment applications that were submitted were incomplete. Parents/students were submitting the applications past the deadline. Parents who came on campus had a lot of questions. We need to work with our high school partners and perhaps need to re-think our process in order to resolve these issues. The topic will be further discussed at a Student Services Administrators meeting.

V. Other Business
---Dean Kritscher has assigned counselors to review Board Policies 5000/6000 series and requested they give feedback as the District is in the process of updating its policies.

---Financial Director Kathryn Linzmeyer shared that Chabot’s loan default rate has skyrocketed. According to Director Linzmeyer Chabot has 371 students going into re-payment as of 2012 year. Out of the 371 students, 281 are going into bankruptcy or on a closed status on their loan; 17 of them are in default; and 79 are in delinquency.

Director Linzmeyer emphasized the importance of managing our default rate. In the event, a college goes over the 25% limit for three consecutive years, the college will lose all of its financial aid programs as dictated by federal law.

Meeting Adjourned: 11:50 AM

Next Meetings: Fall 2013 (TBA)

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Handouts
---Student Success Act of 2012 (SB 1456) PowerPoint presentation for Board Meeting on May 20, 2013 By VPs Gerald Shimada and Diana Rodriguez