MINUTES

May 2, 2013
10:00 AM – 12 noon, Room 707

Attendees: ValJean Dale, Katrin Field, Philomena Franco, Sandra Genera, Matthew Kritscher, Paulette Lino, Roberto Mendez, Becky Plaza, Gerald Shimada, Jeanne Wilson and Bella Witt

Meeting started: 10:08 a.m.

I. General Updates

STUDENT SUCCESS
VP Shimada said the lobby groups in Sacramento want Title V group with the foster youths and veterans. The State is also trying to restore the 40% cuts EOPS and DSPS have endured since 2008. We had to reduce our services and the amount of book vouchers. And each district may get funding restoration with restrictions.

With all of our collective experience and commitment to serving students, the goal for the Student Services Advisory Group is to lead the discussion regarding the implementation of the Student Success Task Force initiatives. There’s lot of flexibility in the implementation of these initiatives. We can make it fit our demographics and students’ needs.

A&R Director Paulette Lino said a letter will go out before June 30th informing students of the changes in priority registration criteria as dictated by the Student Success Task Force. She is working with IT to generate the following reports:

1. Number of students who are close to reaching their 100 units limit (w/out counting basic skills courses)
2. Students who for two consecutive terms are placed on academic and/or progress probation

FACILITIES
President Sperling did a great job of securing an additional $25 million from the District for facilities update. We have two buildings that need immediate attention – Bldg 2100 (Biology) will be demolished because of safety issues and Bldg 100 (Library) require seismic retrofitting.
Building 2000 will also be demolished and the new building 2100 will be built in its place. Building 2300 needs minor renovation (paint and new carpet). In addition, VP Shimada is trying to get some upgrades for Bldg 700 (i.e., lighting in A&R and FA, bulletin boards).

**BOARD POLICY REVIEW**
Director Lino and Dean Matt Kritscher along with VP Shimada will be at the District next Tuesday to review board policies pertaining to Student Services. There will be a small window of opportunity for suggested changes.

**MORE LEARNING COMMUNITIES**
VP Shimada said we need two more learning communities: one for Asian/Pacific Islanders and the other for athletes.

**CHANCELLOR SEARCH**
The Search Committee will start interviews this week. President Sperling is the chair person.

**CAMPUS SAFETY DIRECTOR RETIRING**
Director Sgt. Keith Stiver is retiring. Chabot will continue the MOU with Hayward Police Department. There were 2 candidates interviewed for the position. Keith will “walk” the new director through the graduation ceremony.

**VETERANS / LEARNING CONNECTION**
The Veteran Resource Center will be located in Bldg 2300, Room 2345. Director Lino will have oversight of the Veterans Task Force and will assist on the development of the center.

Learning Connection will move to Bldg 100.

**II. Early Decision**
Dean Kritscher said Counseling changed the format of the Early Decision Program this year. We went out to schools and we did a session about going to college and the Early Decision process. The big difference was that we asked students to come to campus to do their assessments in our lab instead of in their schools. Rather than a deadline, we took the first 500 students on a first come first serve basis. And at the end of the assessment session students were signed up for PSCN 25 classes.

These changes yielded positive outcomes. By taking students out of their comfort zone and asking them to be responsible and collegial resulted in them being more focused when they came to do their assessment. On our end, our assessment team did not have to experience computers not working, the passing bell going off, students floating in and out. We saved assessment money since we did not have to pay for students who signed up for assessment and then did not show up. And we were able to keep our assessment center open more often for our continuing students.

We also expanded the effort through our Promise Neighborhood grant funding to do more Promise Neighborhood on-site testing including the Regional Occupational Program (ROP).

Saturday, May 11th, 8:00 AM – 12 Noon, these students are invited to take advantage of Early Decision Registration Day with assistance from counselors and classified professionals. Or they can register online for their recommended courses. Dean Kritscher invited everyone to come May
11th since many students will be interested and eligible for our Special Programs. There will be a lot of future Daraja, DSPS, EOPS, MESA and Puente students.

For our Fall HPN and Spring Early Decision processes Dean Kritscher said we can request lists of students by major or educational goal so we can find out for example how many science majors are coming from our Early Decision Program.

The only glitch is that IT had sent out automatic mailers to all students (about 1,200) who applied in February to register on May 11th. So in addition to the 500 students who completed their assessment and counseling sessions, 700 more students will enroll on Saturday (instead of May 15th as planned) and it will affect the success rate of the Early Decision Program. Plus the increase in number could potentially make the event unmanageable. Director Lino will ask IT if they can manually update the registration appointment dates so that only the Early Decision students register on May 11th and send emails to non-Early Decision students reiterating that their registration date is May 15th.

III. California Learning Community Consortium
Representatives from Chabot’s learning communities (CIN, Daraja, Puente) attended the California Learning Community Consortium Conference at Cal Poly Pomona last week. Sandra Genera reported that this consortium comes out of Cerritos College. They get a lot of their information from the Evergreen Washington Center which has many resources, research, data and models on learning communities. The conference was structured so that it allowed attendees to either attend workshops or meet with their teams. Chabot reps attended workshops in the morning and then met with the team in the afternoon to discuss ideas from the workshops. She said it was nice to have dedicated time to connect with our own learning community colleagues. Sandra said that while the three learning communities have similar goals and activities, the three entities have never integrated or connected with each other. From this conference, our learning communities representatives came up with a “to do” list.

For next year, Sandra said they plan to have two combined community learning activities, one in the Fall and one in the Spring. As we collaborate there’s opportunity to streamline and maximize our resources.

IV. Repeatability
Dean Kritscher said that due to severe budget cuts and the goal of getting students through the college system “within a reasonable period of time” regulations on course repeatability have tightened up. The California Community College Board of Governors proposed a plan to prevent students from repeating classes they had already passed. The proposal has been approved and will take effect at all community colleges Fall 2013.

Dean Kritscher said the item being discussed is the phrase “significant lapse of time” which is the “amount of time passed between the time the course was first taken and the time the course is repeated”. Students will be allowed to repeat a non-repeatable course after a 3-year period and are obliged to present a letter from UC or CSU stating the course is needed for transfer requirement.

How do we handle students who took a class 10 or 20 years ago and don’t have a letter from a university requiring it to be more recent? Or what about students who took a class 10 or 20 years ago and want to repeat it because their employer requires it (i.e., recent accounting class with QuickBooks)? Or what about when a student takes a class at another district and gets a “C”,
then wants to take the same class at Chabot? How do we stop it? So there are many logistical issues with 72 districts with different enrollment systems.

V. Other Business

COLLEGE TECHNOLOGY CHALLENGED
Dean Kritscher said Chabot’s technological inferiority prevents us from helping and servicing the students in a timely manner. As an example, when students turn in their official transcripts, they believe the information is entered into BANNER and that the pre-requisite courses they have taken have been cleared and approved. So the expectations of students are so much higher than our technological and human resources capacities and it generates much student frustration and the perception that Counseling is inefficient.

FLEX DAY OBSERVANCES

--- PASSION PROJECT
Sandra attended the Passion Project meeting. There were students in the workshop who were asking each other “Wouldn’t you like to have passion in your classroom?”; “And wouldn’t you want your teacher to bring out the passion in you?” Sandra informed the group that she has the ability to provide passion/enthusiasm for her students in her PSCN classes especially in a learning community like Puente. She expressed that there are teachers on campus who have the passion and are already expressing it their classes.

Patricia Molina asked the students that if at our orientation, we offered a 1-unit class that would provide passion, but the class is not be covered by financial aid, not transferrable and does not fulfill their major requirement, will they take it? Students’ response was ambivalent.

--- STRATEGIC PLAN MODEL
The majority liked the River Flow Student Model. Faculty liked the idea of the river flow separated by ED goals with the interest areas inside the ED goal channels. But the model still needs to be tweaked so the discussion continues. People felt included in the conversation and are interested in finding out the pathways and beyond.

--- SUICIDE PREVENTION
Valjean Dale said the faculty that attended the training commented that the presentation was realistic and classified professionals got good tips. Valjean requested assistance from administrators to encourage faculty and staff to go through the module training.

DEGREE WORKS
VP Shimada asked everyone, especially counselors, to be open to the re-introduction of Degree Works. Some counselors will receive accelerated Degree Works training. We are using general fund money and the training will be at Las Positas College in the morning. Then this group that received the accelerated training will train other counselors and student services personnel.

TRANSFER CELEBRATION
Dean Kritscher invited everyone to attend Transfer Celebration on Thursday, May 9th, 6-8 PM, Cafeteria.
EOPS/ CARE/ CalWORKs Celebration
Jeanne Wilson invited everyone to attend the EOPS/CARE/CalWORKs End-of-Year Celebration on Thursday, May 9th, 6-8 PM, Event Center.

Meeting Adjourned: 11:55 AM

Next Meetings: May 9, 2013

BW

Handouts
---Student Success Act of 2012 Planning & Implementation Timeline
---PowerPoint - The Student Success Act of 2012: Overview of Title 5 Regulations & Funding Credit Formula Proposals