The Chabot Financial Aid Office is looking for you!!
Student Assistants in the FAO can expect to:
- Provide general office support
- Provide basic information to students/peers applying for financial aid and participate in outreach efforts
- Gain clerical and administrative experience
- Learn about financial aid resources

REQUIREMENTS:
- must have been awarded FWS for 0910 & 1011 financial aid year
- must be enrolled at least 6 units half time
- demonstrate successful academic progress (not be suspended from financial aid)
- ability to communicate effectively
- experience with Microsoft Office Programs
- be punctual and reliable
- Prior clerical or office experience preferred
- ability to work in a busy fast paced office setting
- ability to work 10 - 20 hrs per week

Morning and Afternoon shifts needed
Please apply at and visit the Financial Aid Office (1st Floor, Building 700)