

**Institutional Research Agenda
2015-16**

*Carolyn Arnold, Coordinator, Institutional Research
Jeremy Wilson, Research Analyst*

ACCREDITATION VISIT Oct 5-9

- **Prepare for team visit**
Make sure website is updated

STRATEGIC PLANNING

- **Provide program review success and EMC data (see what needs to be done by us)**
- **Review comments for last draft of Educational Master Plan**
Look at performance measures to report
- Continue to measure progress on Strategic Plan Goal, and by equity*
Add Summer 15 data to all the cohorts (Priority but not first)
Show outcome status of latest cohorts at 1st Fall, 1st yr, etc.

FALL 2015 Student Survey – equity focus

- **Announce/develop new questions, finalize survey, pick sample, Survey Oct 12-16**

STUDENT EQUITY PLAN

- Update Student Equity data to begin monitoring (add 14-15)**
- Monitor student equity projects (review evaluation plans)**
Add past Striving Black Brothers data to Learning Communities we provide data for

ASSESSMENT PLACEMENT TEST VALIDATION

- Research and/or revalidate MATH, ENGLISH, ESL and CHEMISTRY TESTS*
 - **Do Chemistry Survey on week of Sept 28**
 - **Study of Math Mult measures. Present to Math on Multiple measures instead of the test!**
 - Review English/ESL/assessment status – set cut scores for mult measures for San Lorenzo**
Success rates by assessment status for English, Math, ESL, Chemistry (Spring)

BASIC SKILLS PROJECTS

- Learning Connection research*
 - Meet w/Rachael/Jane success for tutored students, other activities, eval measures?*
 - Monitor any FIGs and/or learning assistants*
- Co-chair BSC with Trish*
- Monitor FYE both cohorts and other pathways (CPT?)*
- Update Basic Skills Data Pages (revisit whether it is useful)*

GRANT DEVELOPMENT AND EVALUATION RESEARCH

- Provide research for new grants:**

TRIO ETS

- **BRIDGES: Due Sept 6th**

- Provide Grant Assessment and Evaluation research:**

- **Check schedule and requirements - CTE – Launchboard and CATEMA (?)**
AB86 – CPT /880 Corridor Adult Ed planning – Data into Launchboard
- **TAACCCT data and tracking each semester**
Hayward Promise Neighborhood: Provide data tracking as needed (Surveys, EAP, etc.)
- MESA/TRIO STEM – Identify and track cohorts of students in program - talk to Donna**
 - **BRIDGES: identify potential new students (\$\$ for CAIR – by 9/11)**

MANDATED REPORTING REQUIREMENTS

Analyze and (present) Student Success Scorecard) in February
Update Federal Gainful Employment Act data for October, disclosures in January
Update Integrated Postsecondary Education System (IPEDS) (Oct/Feb/June)
Check CAL Grants SB 70 reporting (check?)

OTHER MAJOR RESEARCH PROJECTS

****Conduct ad-hoc research and programming by request**

Monitor Distance Learning success and retention
Obtain and analyze Chabot student Transfer data routinely (late Fall)
Dec: Conduct survey of students participating in Great Debate (Civic Engagement)
Veterans – deciding on the source of the numbers

DISSEMINATION OF RESEARCH

Provide latest research results in useable formats to college/decision-makers

****Weekly Research Bytes: Update staff frequently on new research available.**

Did you know.....facts about students for the Spectator

Report Board info on success & outcomes for both colleges (last one Jun 2014)
Publish something for them – discuss with LPC first, then Chancellor
Report on latest Basic Skills Research –Overview/highlights Assessment, Success, persistence
Upload all new research information onto IR website
Transition hard copy reports to one pagers
Student characteristics, including Ed Goal groups. Decide current and trend pages to keep.

INSTITUTIONAL RESEARCH INFRASTRUCTURE

Maintain and Enhance Institutional Research Database

Work with ITS to make sure we are getting accurate data elements into IR database
(**SSSP elements, Vets, Foster youth.)

****Getting Tableau or Hyperion – check budget status/ what meets our needs/ estimate**

Discuss Argos findings
Update syntax and programs to use new data (ongoing)
Share programs, syntax, presentations with LPC (***how to use that folder, what to share***)
Create IR Satisfaction Survey of Customers
Maintain and Develop IR/Grants Staff/Professional Development
Identify seminar and conferences and funding for RA and Coordinator (***CAIR, RP***)
Check budget (HPN/SSSP/Bridges) and Hire and train new Student Assistant

COLLEGE/DISTRICT RESPONSIBILITIES/COMMITTEES of COORDINATOR

Planning, Review, and Budget Council (PRBC)
Chabot Enrollment Management Committee (CEMC)
Basic Skills Committee (Co-chair)
Equity Committee
Title V Hispanic Serving Institution (HSI) Leadership Teams

STATEWIDE RESPONSIBILITIES of COORDINATOR

Board Member of Research and Planning Group (RP Group), No. California representative
Co-chair, Research and Planning Group (RP Group) Awards Committee

COLLEGE/DISTRICT RESPONSIBILITIES/COMMITTEES of RESEARCH ANALYST

Planning, Review, and Budget Council (PRBC)
Basic Skills Committee
Equity Committee