Institutional Research Agenda
Spring 2014
Carolyn Arnold, *Coordinator, Institutional Research*
Jeremy Wilson, *Research Analyst*

ACCREDITATION SELF STUDY
- **DONE!** Conduct Spring 13 Staff Survey
- **DONE**! Serve as Accreditation Steering Committee consultant
- **IN PROGRESS****Conduct External Environmental Scan (For Accreditation Report)

STRATEGIC PLANNING
- **DONE!** Continue to measure progress on Strategic Plan Goal
- **DONE!** Provide analysis of college-wide learning outcomes from student surveys
- **DONE!** Support, development of FYE pathways

BASIC SKILLS/TITLE III PROJECTS
- **DONE!** Monitor Title III Grant Outcomes – Final year monitoring
- **IN PROGRESS** **Update Basic Skills Data Page
- **DONE!** **Update Student Equity research
- **DONE!** Conduct survey of students participating in Great Debate

MANDATED REPORTING REQUIREMENTS
- **DONE!** Analyze and present State accountability system data (Student Success Scorecard)
- **DONE!** Update Federal Gainful Employment Act data
- **DONE!** Update Integrated Postsecondary Education System (IPEDS)
- **NOT NEEDED** Check CAL Grants SB 70 reporting

GRANT DEVELOPMENT AND EVALUATION RESEARCH
Provide research for new grants
- **DONE**! HSI grant
- **DONE!** AB 86

Provide Grant Assessment and Evaluation research:
- **Partially DONE** Hayward Promise Neighborhood: Provide data and tracking
- **IN PROGRESS:** ** TAACCCT
- **Not needed yet:** MESA – Identify and track cohorts of students in program

OTHER MAJOR RESEARCH PROJECTS
Provide latest research results in useable formats to college/decision-makers
- **DONE!** **Update Board info on success & outcomes for both colleges
- **DONE!** **Update latest Basic Skills Research – Assessment, Success, persistence
- **DONE!** Upload all new research information onto IR website
    - **DECIDED NOT TO** Publish hard copy reports on student characteristics and outcomes
    - **Partially DONE** Update staff frequently on new research available.
- **DONE! (90+ done!)** **Conduct ad-hoc research and programming requests
- **DONE!** **Monitor Distance Learning success and retention
- **DONE!** **Analyze course success for tutored students
- **NOT YET** Obtain and analyze Chabot student Transfer data routinely

ASSESSMENT PLACEMENT TEST VALIDATION

    NOT YET Research and/or revalidate MATH, ENGLISH, ESL and CHEMISTRY TESTS

INSTITUTIONAL RESEARCH INFRASTRUCTURE

    Maintain and Enhance Institutional Research Database

        IN PROGESS! ~~Purchase and~~ train on new database software

        IN PROGESS! Work with ITS to add new data elements to the IR database

        IN PROGESS! Develop programs to use new data

    Maintain and Develop IR/Grants Staff/Professional Development

        DONE! Re-hire and train new Student Assistants and programmer

        DONE! Hire and train full replacement of Research Analyst

    Streamline IR Office/maintain IR business

        DONE! Kept IR Office functioning with only two Student Assistants through March

COLLEGE/DISTRICT RESPONSIBILITIES/COMMITTEES of COORDINATOR

    Planning, Review, and Budget Council (PRBC)

    Chabot Enrollment Management Committee (CEMC)

    Title III → Title V Hispanic Serving Institution (HSI) Leadership Teams

    Basic Skills Committee

    District Curriculum Committee (DCC)

    OUTSIDE RESPONSIBILITIES of COORDINATOR

    Board Member of Research and Planning Group (RP Group), Northern California representative

    Co-chair, Research and Planning Group (RP Group)Awards Committee

COLLEGE/DISTRICT RESPONSIBILITIES/COMMITTEES of RESEARCH ANALYST

    Planning, Review, and Budget Council (PRBC)

    Basic Skills Committee