



***Where will the individual work? To whom will the person report? Are there any special equipment/facilities needs to be considered?***

***What is the consequence of not funding this position?***

***What alternative approaches have been considered in meeting the programmatic demands of this request?***

***How will the campus community (students, classified professionals, faculty, and community) be positively impacted by filling this position?***

***What other personnel currently provide support to this program and these students?***

***Requested by: \_\_\_\_\_ Date: \_\_\_\_\_ Area Manager: \_\_\_\_\_ Date: \_\_\_\_\_***

***Area Manager Notes/Response:***