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# Committee On Online Learning (COOL)

## Welcome!

What We Do: The COOL supports all of our College (faculty, staff, administration, and students) as we develop and deploy hybrid and fully online courses. We encourage and assist in the creation of new online courses, helping to ensure they can incorporate proven pedagogical techniques for student success, and that they can be delivered with the highest quality possible. And with that process, we help to reinforce how hybrid and online courses are equivalent in rigor, expectations, and student participation to their on-campus counterparts. We share our expertise in online delivery modes with all faculty, in a collaborative review process that includes demonstrations by colleagues new to the world of online teaching and learning. We evaluate, share, and advocate for new technologies that help our students learn.

A primary focus of the COOL is to meet Title 5 Section 55206 regulations, which require separate course approval for distance education delivery courses. The regulations state that If any portion of the instruction in a proposed or existing course or course section is designed to be provided through distance education in lieu of face-to-face interaction between instructor and student, the course shall be separately reviewed and approved according to the district's adopted course approval procedures. For more details on these separate approval requirements, visit our FAQ or Resources pages.

### I would like to teach an online or hybrid course. How do I get started?

- 1. First, review the complete Online/Hybrid Course Proposal Process and the Timeline for Submitting Proposals during Spring 2015. Whether you are new to teaching online/hybrid at Chabot or you are an instructor who is experienced teaching online/hybrid (aka "fast track"), the deadline for all instructors to submit proposals is Monday, March 16th.
- 2. The first component in the process is your own skills development and research. If you are planning to teach your proposed course using Blackboard, please be sure to check out Getting Started with Blackboard. Ideally, prior to attempting to teach online, you complete introductory Blackboard training, and gradually incorporate various uses of Blackboard into your on-campus courses for a few semesters.
- 3. Begin working on the Online/Hybrid Course Proposal Form, 2014-15.

### What's New?

Spring 2015 Proposal Deadline for ALL faculty: Monday, March 16th

Spring 2015 Semester timeline overview: Online/Hybrid Course Proposal Timeline



## Looking for something?

**COOL Schedule of Meetings** 

Timeline for Submitting Proposals Spring 2015

Online/Hybrid Course Proposal Form, 2014-15

Suggested Schedule Notes for Online & Hybrid Courses (docx)

### **Questions?**

Contact one of the COOL Members

Bookstore: Buy/Sell textbooks



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