

Recording Secretary: Mrs. Beverly Bailey

Others Present : Mr. Michael Absher, President, Chabot College Faculty Senate
Ms. Cathy Gould, President, District Classified Senate
Ms. Natasha Lang, President, Las Positas College Classified Senate
Ms. GeorgeAnna Tow, Faculty Emerita
Ms. Rachel Ugale, President, Chabot College Classified Senate

PLEDGE TO FLAG

President Gin opened the meeting and asked Dr. Mitzman to lead the pledge to the flag.

PUBLIC COMMENTS

There were no Public Comments offered at this meeting.

ADMINISTRATION OF OATH OF OFFICE

This agenda item was tabled to the next meeting as the incoming Student Trustee was unable to attend the meeting.

REPORT OF ACTION TAKEN IN CLOSED SESSION

President Gin reported that in Closed Session the Board of Trustees unanimously approved implementation of the Supplemental Employee Retirement Program to the 45 employees submitting SERP enrollment packets as of September 25, 2009. The Board also authorized the District to open an additional enrollment period in October 2009 with October 29 as a closing date to receive SERP enrollment packets from eligible employees who meet the established criteria. The motion was made by Mrs. Dvorsky and seconded by Mr. Gelles.

PRESENTATION: BOARD OF TRUSTEES ROLES AND RESPONSIBILITIES FOR EMERGENCY PREPAREDNESS

Mr. Russell Patterson, P.E. Patterson and Associates, gave a PowerPoint presentation on the Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS) as it relates to the role and responsibilities of the Board of Trustees. Topics in the presentation met the requirements for two State Chancellor's DRCCC training course requirements: SEMS Executive and NIMS ICS 402.

Mr. Patterson reported that SEMS was developed 1) to improve the flow of information and resources; 2) coordination between responding agencies; and 3) rapid mobilization, deployment and resource tracking. Mr. Patterson reported that all state agencies must use SEMS; and for local government to be eligible for State funding of response related personnel costs, SEMS must be used.

Mr. Patterson reported that NIMS was developed because 1) lessons learned point to need for National System (Comprehensive Standards); 2) National approach to Incident Management; and 3) Provide standards for Domestic Incident Response.

Mr. Patterson reported that the single most important function is public information.

In summary, he noted the following points:

- when disaster strikes, there is a system in place;
- everyone plays a role – the Public Sector, the Private Sector, Non-Profit Agencies;
- everyone must be trained and prepared – as it's not "if", but "when."

Mr. Vecchiarelli questioned what dictates staff remaining on site in an emergency. Mr. Patterson reported that public employees as designated Disaster Service Workers owe their responsibility to who pays their salary. He reported that this is state law and in the Government Code.

In response to a question raised by Mr. Gelles, Mr. Patterson reported that it is important to have employees trained on how to be prepared for an emergency at home, thereby being prepared for an emergency in the workplace.

Dr. Cedillo expressed concern about communication, citing examples of experiences where communication was lacking. He questioned how do we get the "word" out? Mr. Patterson suggested leaflets, signboards, radio and television.

Dr. Cedillo also questioned what is the best thing Trustees can do to be supportive of this training. Mr. Patterson responded that Trustees can be supportive of the Chancellor getting employees trained.

Dr. Gin noted that shooting incidents on campuses have become more frequent and expressed concern for how to be prepared for such incidents. Mr. Patterson reported that every police department knows exactly what to do. He reported to expect it to be chaotic. He stressed getting the "word" out and get them off campus if possible. He also stressed trying to contain the situation and cooperate with the police department. He noted that all staff should know the seven digit number for the local police department.

Dr. Gularte reported that at today's Chabot College Flex Day, Mr. Frank Ramos, Emergency Preparedness and Workplace Safety District Manager, and Ruben Pola, Director of Safety and Security, Chabot College, jointly presented an active shooter workshop. She also reported that workshops have been held at Las Positas College

Dr. Gin also reported that dealing with angry students in the classroom is also becoming more prevalent.

ADJOURNMENT

By motion made and seconded, the meeting was adjourned at 7:20 p.m.

NEXT MEETING

The next Board of Trustees Meeting is scheduled for Tuesday, October 20, 2009 at the District Office at 6:30 p.m.

Minutes completed by:

Beverly Bailey

Secretary, Board of Trustees
Chabot-Las Positas Community College District