

Transcripts can now be ordered online! www.chabotcollege.edu/admissions/transcripts

Chabot College Office of Admissions and Records 25555 Hesperian Boulevard Hayward, California 94545

OFFICIAL TRANSCRIPT REQUEST

Under provisions of the Family Educational Rights and Privacy Act of 1974, transcripts may not be released without the written consent of the student. The student's signature is required.

Student ID or Social Security Number:	 Now (current semester, not awaiting grades) After final grades are recorded for After degree is recorded for After incompletes/grade changes are made for Semester Special Instructions: 	Semester
DATES OF ATTENDANCE AT CHABOT: From	(Term/Year) to	(Term/Year)
★> Signature of student authorizing release of transcript:	Date:	
TRANSC		
 days to process. 2. RUSH SERVICE: \$15 for each transcript and the Rush Se faxed or mailed to the Office of Admissions and Record 3. Transcripts will not be issued until all monetary holds of Chabot College will send record of work completed at 6 from other institutions are NOT included. Transcripts for 	r obligations (Library, Financial Aid, CLPCCD District Office, of Chabot College and/or Las Positas College only. Copies of tractom other institutions must be ordered from original school il through the U.S. Postal Service. We do not provide Expres	etc.) are deared. anscripts (s).
days to process. 2. RUSH SERVICE: \$15 for each transcript and the Rush Se faxed or mailed to the Office of Admissions and Record 3. Transcripts will not be issued until all monetary holds of the Chabot College will send record of work completed at the from other institutions are NOT included. Transcripts for Mail Service: All transcripts are sent regular 1st class mailing service. 6. If sending transcripts to different recipients, please substitutions are substitutions are substitutions are sent regular 1st class mailing service. 6. If sending transcripts to different recipients, please substitutions form with a check or money order or submit in-person to: Chabot College ATTN: A&R / Transcript Request Building 700; Room 703 25555 Hesperian Blvd. Hayward, CA 94545 Additionally, transcripts can now be ordered online!	ent copies are \$5.00 per copy. Standard Service requests 10 rvice will take at least 2 business days to process. Rush requests. r obligations (Library, Financial Aid, CLPCCD District Office, Chabot College and/or Las Positas College only. Copies of traction of the composition of the U.S. Postal Service. We do not provide Express the content of the composition of the U.S. Postal Service.	etc.) are deared. enscripts (s). s/Overnight D) 723-7510.
days to process. 2. RUSH SERVICE: \$15 for each transcript and the Rush Se faxed or mailed to the Office of Admissions and Record 3. Transcripts will not be issued until all monetary holds of the Chabot College will send record of work completed at the from other institutions are NOT included. Transcripts for Mail Service: All transcripts are sent regular 1st class mailing service. 6. If sending transcripts to different recipients, please substitutions are substitutions are substitutions are sent regular 1st class mailing service. 6. If sending transcripts to different recipients, please substitutions the form with a check or money order or submit in-person to: Chabot College ATTN: A&R / Transcript Request Building 700; Room 703 25555 Hesperian Blvd. Hayward, CA 94545 Additionally, transcripts can now be ordered online! www.chabotcollege.edu/admissions/transcripts	rvice will take at least 2 business days to process. Rush requests 10 robligations (Library, Financial Aid, CLPCCD District Office, Chabot College and/or Las Positas College only. Copies of training of the institutions must be ordered from original school ill through the U.S. Postal Service. We do not provide Expressimit form for each transcript request. Complete this section only if submitting via fax (510 VISA or MASTERCARD #	etc.) are deared. enscripts (s). s/Overnight D) 723-7510.