

Chabot College Curriculum Committee Minutes April 5, 2016

Co-Chair: Kim Morrison and Dara Greene

Voting Member Present: Aaron Deetz, Mireille Giovanola, Shannon Stanley, Lynn Klein, Gareth Scott, Connie Telles, and Arturo Lopez Yanez

EX Officio Members Present: Jane Church

Guests: MariAnn Fisher, District Economic Development Representative, Dean, Tim Dave and , Dean, Kristen Lima, Dean.

Minutes by: Catherine Gentiluomo

Agenda Item	Discussion	Action Items
1. Call to order	2:19 by Dara Greene	
2. Minutes 03/15/2016	Minutes were reviewed and approved as corrected.	J. Church to post to website
3. Presentations		
Business – Lynn Klein	The business courses had minor course updates and a couple of course deletions. D. Greene noted the general education requirements for “Bookkeeping Certificates” need to be updated with new CAS numbers if listed. The committee discussed other business certificates. L. Klein noted those changes were made last semester.	L. Klein will review the Bookkeeping Certificate.
4. Voting	The Consent Voting listed Health/Nursing program updates.	<i>Motion to approved updates, and modifications as the listed. 7/0</i>
5. SLOAC & CurricUNET	The SLOAC committee is working to develop and add a new module for new courses/program only during course approval for SLO/CLO as part of the course outline and will require an approval level. The committee discussed the appropriate level and or pathway and determined Level 1 prelaunch will allow the discipline faculty to review before the courses officially enters curriculum approval. The SLOAC discipline representative will be responsible for approval of the SLO/CLO statements. The committee discussed the change for CLO/SLO on courses with SLO/CLO attachments, will the new modules required integration for updated course? This will be discussed with SLOAC chair. Faculty training will be the responsibility of the SLOAC committee.	<i>Motion to require all new fall course(s) or new fall program(s) SLO/CLO as part of the course outline in the prelaunch, level 1. 7/0</i>

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<p>6. Apprenticeships Project MariAnn Fisher, District Office Economic Development</p>	<p>The new apprenticeship program is sponsored by the Associated Builders and Contractors in California (ABC). They had previously partnered with San Diego City College and would like to partner with Chabot College.</p> <ul style="list-style-type: none"> • The partnership would offer five areas of expertise with 3-5 apprenticeship available offering 300+ courses. The State of California reimburses the companies who participate. • The student is in a paid apprenticeship and can earn a salary and salary increases throughout the program. • The student will also earned a Journeyman Certificate. The students can use this certificate to apply for full time positions within the field. The certificates will not be part of any Chabot degree or certificate program. • The program supports student success, 30 FTE to add to the Chabot general fund total. • There is no outlay of funding for Chabot for classroom or instructors. <p>The committee discussed the SLO/CLO for these new courses. J. Matthews was consulted but we need a decision from VP Academic Services, S. Thompson on how the SLO/CLO (measurable outcomes) and how these will be stated. The District has hired several temporary employees to input the course outlines in our format into CurricUNET. If possible, the District would like to move these courses forward with final approval this Spring.</p>	
<p>7. Curriculum Inventory</p>	<p>Course approvals still has some courses which were returned to author for updates. Under "Course Author" within the system the representatives will review the listing and discuss at next Division meeting</p>	<p>The representatives will review the listing and discuss at next Division meeting. The originator is responsible for moving the course forward this is not automatic.</p>

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8. Good of the Order	The position is posted for Curriculum Specialist, Deonne Kunkel will be the chair. Lynn Klein will verify dates of the interview and has volunteered to represent the committee on the interview.	L. Klein will contact the interview committee chair about representing the committee.
	The committee vote from last meeting approved of the Dean approval level 1 to revert back to approval at level 1.	J. Church to update the site.
	Scott Hildreth COOL Committee would like to meet with the committee to review the COOL schedule and activation of courses.	May 3 rd COOL Committee will be added to the agenda.
9. Curriculum Handbook		D. Greene will review the updates and present a draft at the next meeting.
	Meeting adjourned 3:15 PM	
	Next meeting scheduled for Tuesday, April 12, 2016	Minutes reviewed and approved as corrected on 4/12/2016

CONSCENT VOTING LISTING: HLTH/PE/NURS/DH/MEDA 4/5/2016. Courses /programs listed below have been reviewed by at least 5 Curriculum Committee voting members. There were no compelling comments to dictate a more thorough review. Suggested edits will be completed as part of the approval process.

COURSE	COURSE/PROGRAM STATUS IF OTHER THAN MODIFIED	# of REVIEWERS	COMMENTS
ARTS/HUMANITIES SOTA PROPOSALS			
BUS/TECH PROPOSALS			
HEALTH/NURSING/DENTAL HYGIENE/MEDICAL ASSISTING			
30 Unit LVN-RN		7	Description, 3rd line: get rid of one "of"
LVN-RN		6	NO COMMENTS
NURSING		6	NO COMMENTS
LANGUAGE ARTS			
PSYCHOLOGY-COUNSELING			
SCIENCE/MATH			
SOCIAL SCIENCES			