

## Chabot College Curriculum Committee Minutes August 30, 2016

**Chair:** Dara Greene

**Voting Member Present:** Aaron Deetz, Mireille Giovanola, Erin Kelly, Lynn Klein, Christine Santiago, and Connie Telles  
**Absent:** Arturo Lopez Yanez

**EX Officio Members Present:** Jane Church, Stacy Thompson, Shannon Stanley, and Char Pedias

**Guests:** Deans: Marcia Corcoran, Rozen Bondoc, Christina Moon, Megan Parker, and Carolyn Arnold, Jean Lee

**Minutes by:** Catherine Gentiluomo

Agenda Item	Discussion	Action Items
1. Call to order /Welcome	2:20 by Dara Greene, Chair. New members of the committee were introduced and welcomed.	
2. Minutes 05/17/2016	Minutes were reviewed and approved as corrected.	J. Church to post to website
3. Presentation JPN 2A/2B Christine Moon	JPN 2A and 2B were presented to the committee. These new courses will be IGETC/CSU transfer approved. Courses were modeled after existing French and Spanish approved coursework. Student signatures were presented as part of the need for the new course to continue their second language training. The courses need approval by 10/10 to be part of our submission to the state.	Need to add pre-requisite skills and SLO's for new course approval.
ANTRO 4 Mireille Giovanola	This course is requesting CID approval and has been updated with required language to meet those standards. The biography and text books were updated.	Committee to review for voting at next meeting.
4. SLOAC – Julie Coan	The committee launched the SLO connection on CurricUNET yesterday. All new courses will be required to submit the appropriate number of SLO's for the units in the course, ½ - 1: 1, 2-2-1/2:2 3 or more units required 3. All existing courses should have their current SLO linked or attached. This will now be included in the posted course outlines to meet accreditation requirements. If the faculty is only updating their course SLO, they will submit a separate form to the SLOAC committee. The outline will be updated by the committee and does not need to go through the Curriculum Committee. FLEX day (9/6/2016) will provide training for creating and updating IOC, PLO and SLO's for the college overall plan. SLO approval is on level 1. If not designated division	

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	representative, Julie Coan will approve. SLOAC meeting is 1 <sup>st</sup> and 3 <sup>rd</sup> Tuesday of each month at 12:00.	
5. New Hire for Curriculum	V.P. Stacy Thompson announced new hire as the curriculum specialist, Michelle Chen. She will begin on September 21 <sup>st</sup> . C. Gentiluomo will continue to take minutes through the fall semester. We will also include a scheduler in the committee meetings to be ensure the flow of course information.	
6. Curriculum Mapping / Dean Coding	D. Greene and S. Thompson attended the Institute for CTE this summer. The non-credit funding requirements have changed. We can be reimbursed for non-credit courses now which meet 4 categories listed by CTE. Instructors will be paid at the same rate as credit courses of approved non-credit courses taught. Mapping of curriculum was discussed as it is submitted to the state inventory under specific codes. Several deans are working on updating their course codes for correct funding. Instructors are asked to be aware of how their course (new or updated) interacts with other degrees or certificates on campus. Can a new course be offered to meet general education requirements or specific course requirements? Is a course you are deactivating listed on another degree requirements? Etc. Impact Report from the State website can assist in locating other areas where a course might be listed. This will allow for fewer “stand alone” classes and assist students in earning a degree with their two years attending Chabot.	
7. Good of the Order	Catalog is in its last draft review. The course listing has been copied from CurricUNET. It is noted the college has a general statement of “D” grade as passing. If this does not apply to your coursework (transfer, specific certificates or degrees) you must note on the outline the required passing level for the course or pre-requisites.	Meeting Adjourned at 3:20 PM. Next Meeting September 13 <sup>th</sup> at 2:15 PM Room 130.