

Chabot College Curriculum Committee Minutes September 20, 2016

Chair: Dara Green

Voting Member Present (8): Aaron Deetz, Mireille Giovanola, Lynn Klein, Arturo Lopez Yanez, Erin Kelly, Pedro Reynoso, Library and Connie Telles

Absent: Noted some members of the committee arrived after voting was completed.

EX Officio Members Present: Jane Church, Stacy Thompson, Edna Danaher, Char Perlas and Dale Wagoner

Guests: Megan Parker, Angela Villasana, Jean Lee and Julie Coan, SLOC Chairperson

Minutes by: Catherine Gentiluomo

Agenda Item	Discussion	Action Items
1. Call to order	2:20 by Dara Greene, Chair	
2. Minutes September 13, 2016	Minutes were reviewed and approved as corrected.	J. Church to post to website
3. Presentations		
Connie Telles, Nursing	NURS 50 will be deactivated. We no longer serve foreign trained nurses with BRN deficiencies.	
	NURS 75 updated NURS 59 to split course N51 and N52.	
Julie Coan, Dental	DHY 55, 56B 82/A/B were updated to reflect new dental hygiene 'scope of practice' outlined in JB1174 about restoration care. This additional training will be included in their licensing testing in the future. Several course were adjusted but the actual total credits required was not. The program will be updated and submitted this semester. Other Dental Hygiene course textbook were reviewed and updated.	
Dale Wagoner, PEAC	PEACFLW4 was leveled. PEAC JUD4 was leveled to level 4.	
4. Consent Vote	JPN A/ B formatting issues will be corrected by J. Church. 2011 is the correct textbook issue.	<i>Motion to approve these new courses 6/0/0</i>
		<i>Motion to approve updates and modifications to this course 6/0/0.</i>
	ECD 61, ECD 64 and ECD 85 deactivation	<i>Motion to approve the deactivation of these course to meet State Deadline. 6/9/0</i>

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	<p>Social Science will be tabled until presented to the committee.</p>	
<p>Women’s Studies GNST</p>	<p>Women’s Studies is requesting a Certification of Achievement” through GNST 65B and GNST 33 Women’s Spiritually courses. The committee discussed if these course should be listed under another division or department, i.e. history or humanities or social sciences? There is a TOP Code for this field of study. GNST was developed for Student Success and Pathways and Tutoring, it does not have a cohort of faculty to issue a “Certificate”. Jane Wolford should explore other options.</p>	<p>D. Greene will discuss with the courses author Jane Wolford.</p>
<p>5. CurricUNET Issues</p>	<p>The committee noted some of the SLO are not showing on modified courses. D. Greene will log those missing for S. Coan to check with vendor. (Automotive courses found most without the required attached SLO).</p> <p>The committee discussed the need for the SLO specialist to review the SLO’s for correct language not just that they exist on the course outline. Several SLOAC representatives would like additional access on CurricUNET. The committee discuss and will leave the current level 1 access and discuss again in the spring.</p> <p>Part Time faculty would like some access to CurricUNET to assist FT faculty in some disciplines. The PT faculty will need the dean approval and access can be granted.</p> <p>Any issues you may have with the program should be emailed to the chair for follow there and record of types of issues and solutions. Biggest issue is faculty not following the directions.</p> <p>Grading option on courses outlines should be an open entry.</p>	<p>Request the deans review PT faculty for any interested in curriculum development or updates.</p>

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<p>6. Non-Credit Course and Certificates</p>	<p>The committee reviewed Power Point (see attached) from recent CDCP meeting on Non-credit coursework attended by D. Greene. The states has created guidelines for colleges and faculty to earn apportionment equal to credit coursework. The course must meet Career Development and College Preparation (CDCP) standards; ESP, Basic Skills, short-term vocation, work for preparation for college coursework.</p> <ul style="list-style-type: none"> • The student does gain some advantage with a non-credit (no cost to student) course as it allows them to build necessary skills to succeed in their college path. The student attendance is usually tracked through SARS. If approved it will also be part of their college transcript. • Nancy Soto approves all these type of course and certificates affiliated with them. • The State is looking for student focus group involvement in this type of course creation and approval process. Courses need to match student needs. • Faculty Association is talking with the District about compensation at the different level for these courses. There is a Minimum Qualification Handbook on CCC MQ Handbook • Role of Curriculum committee is to approve these courses/ coursework using the same process as credit curriculum. 	<p>J. Church will verify TOP Codes for courses on CurricUNET and add as necessary.</p>
<p>7. Good of the Order</p>	<p>Curriculum reps to follow up with faculty when returned to Author for corrections.</p> <p>Apprenticeships approved last spring are still waiting for documentation from the governing BAS group to proceed to State Inventory for approval. The Faculty Senate has</p>	

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	discussed these courses again this semester. They are still concerned about the lack of Chabot Faculty in the teaching of the coursework.	
	Next meeting scheduled for Tuesday, October 4, 2016	Minutes reviewed, updated and approved 6/0 10/04/2016