

Chabot College Curriculum Committee Minutes September 18, 2018 - Final

Chair: Dara Greene

Voting Member Present: Aaron Deetz, John Chan, Michael Colon, Erin Kelly, Shannon Stanley, Juan Pablo Mercado, Connie Telles , Pedro Reynoso, Arturo Lopez Yanez **SSCC Representative:** Lorenzo J. Caballero, President

Absent: Julie Coan, OAC Chair, Miguel Colon

EX Officio Members Present: Shannon Stanley and Stacy Thompson

Student Services: Rozen Bondoc and Jean Lee **Academic Services:** Angela Castellanos and Rick Hassler

Guests: Christine Reed, Applied Business - CTE Manager

Minutes by: Catherine Gentiluomo

Agenda Item	Discussion	Action Items
1. Call to order	2:35 by Dara Greene, Chair	
2. Minutes 09/04/2018	Minutes were reviewed and approved as corrected. Minutes from 05/13/2018 have not been located.	<i>Motion to approve minutes as corrected CT/SS 5/0/0 C. Gentiluomo to post to website</i>
3. Presentation	Psychology	
	1. New Program for <i>Social Work & Human Services</i> AS-T degree. This degree is heavy with coursework from other disciplines with 47 units. PSCN 3 was created and approved in S2018.	<i>Course author must create the narrative and launch the program. Note it was determined the courses were launched.</i>
	2. Revised <i>Human Services</i> AS-AA reducing GE courses approved last semester. These changes may lead to deletion of the AA degree	
	3. Liberal Studies AA revision will incorporate new course and updated GE courses submitted and approved last year. The overview statement of this degree has been condensed. Additional Social Science language needs to be added.	
	Math & Science	
	Math has created "S" coursework to meet new standards set by AB 705 for student registration into transferrable coursework. These courses would add additional lab time to support students in college level courses. The time is created for reviewing content and building study skills. The additional	<i>D. Greene to check on outline. The total units is not reflected at the top of the outline page after calculation is complete.</i>

Agenda Item	Discussion	Action Items
	<p>lab time (1- 3 hours) credit will not be transferable. New units were not added when possible. The author is developing language to clarifying transfer credit on the courses to the student and how it will be listed on the student transcript. The faculty is also developing language for assessment testing placement or High School GPA in regards to placement in standard course or “S” designated course for counseling.</p>	
	<p>Math 31 / Math 31S College Algebra Math 33/ 33 S Math 36/ 36S – no geometry Math 37/ 37S Math 41 / 41 S is was developed for K-5 educator pathway Math 43 S Statistics Math 18 – Cross-Listed with Physics 418. Computer 8 and Math 28 will update the prerequisites and cross list or assign these course.</p>	<p><i>New non-credit courses are being developed by the Math faculty but not available for presentation</i></p> <p><i>Cross-listed versus Assigned to needs to research for this and other courses.</i></p>
	<p>Discussion:</p> <ul style="list-style-type: none"> • Chabot Math faculty has connected with LPC faculty. LPC is utilizing a different rubric for their math pathway. The Chabot faculty will work on the math flow chart and create a comparison with LPC for students and counseling. • Articulation of courses is finalized in June, 2020. This may result in these courses not being offered until Fall 2020. • Consistent language needs to be developed for clarification for the student, counseling and transcripts. 	
<p>4. Discussion on Timelines</p>	<p>Timeline for presentations this semester was set in Spring 2018 and published on the Chabot website. Without a curriculum specialist, we will be slower with review, corrections and updates. All faculty is requested to be patient as we move through the process. The representatives are</p>	<p><i>The job description for Curriculum Specialist has been updated and will be submitted to HR soon.</i></p>

Agenda Item	Discussion	Action Items
	asked to check the submission carefully for language, spelling, narrative and OLA's(SLO's).	
	2017-2018 Approved programs (56) have not been submitted to the state and are pending a final review.	<i>We have a consultant working on the review of the programs. We will utilize the automatic approval process now in place that concentrates on language markers.</i>
	<p>Discussion:</p> <ul style="list-style-type: none"> • Questions from faculty about the current “Curriculum Culture” have been asked due to the new funding model. Do we continue with division presentations or allow for presentations as the courses are developed and updated throughout the semester? If based on individual submission, will this create more work for representatives at the end of each semester? Can this committee grow and reshape its objectives and processes? • Do we allow new coursework and programs only during spring semester and allow 1-1/2 years for approval? Spring 2019 for Fall 2020 instead of Spring 2020 • Can we create a new co-chair for technical review (3.0 CAH release time) of courses? Could this person be a stepping-stone to Chair to preserve history and process during transitions? Should this person be faculty? • Should the curriculum chair position have additional release time? • Should we ask the District for additional monetary support? Should faculty receive a stipend for development of new courses that support the new funding module, similar to stipend offered for CANVAS conversion? Request additional funding to support curriculum development by author, technical support and chair? 	<p><i>Committee will allow for late submission for updated on coursework. New coursework should be submitted in spring when possible.</i></p> <p><i>D. Greene looking for date to present CurricUNET updates to the Faculty Senate.</i></p> <p><i>New position will be vetted through the FA. The committee will work on the proposal throughout the semester.</i></p>

Chabot College Curriculum Committee Minutes

Agenda Item	Discussion	Action Items
	<ul style="list-style-type: none"> • Currently Articulation is at Level 2. If minor changes are found should the course be sent back to the division for full review or should these changes be 'noted' for curriculum chair to connect with author for changes. 	
<p>5. Good of the Order:</p>	<ul style="list-style-type: none"> • Course Leaf Seminar is available to tomorrow. If you are interested in reviewing this program, see D. Greene for links. • Educational Committee (VP Thompson is chair) is also meeting to discuss the development of non-credit courses. • Representative need to recruit for a new chair for next year. 	
	<p>Meeting Adjourned 3:55 PM Next meeting scheduled for Tuesday, October 2, 2018 at 2:30</p>	