

Educational Master Plan

Flex Day Workshop

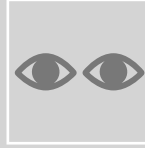
November 3, 2020

Katrin Field, Rachael Tupper-Eoff, Samantha Kessler

What is an Educational Master Plan (EMP)?

- Long-range comprehensive planning document
- Identifies college priorities and future direction
- Guides decisions about growth, development, and resource allocation
- Informs the District-wide Strategic Plan (DSP)

Components of the EMP Process



Mission, Vision, Values



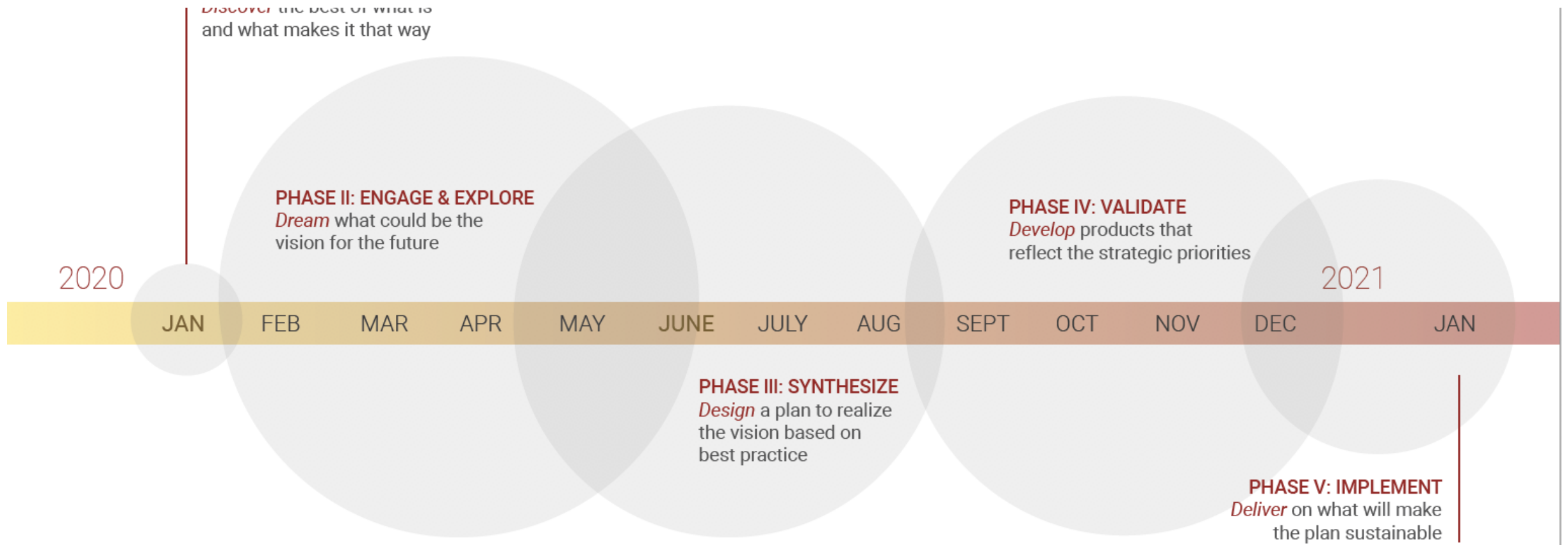
Environmental Scan



College Priorities, Objectives, and
Strategies

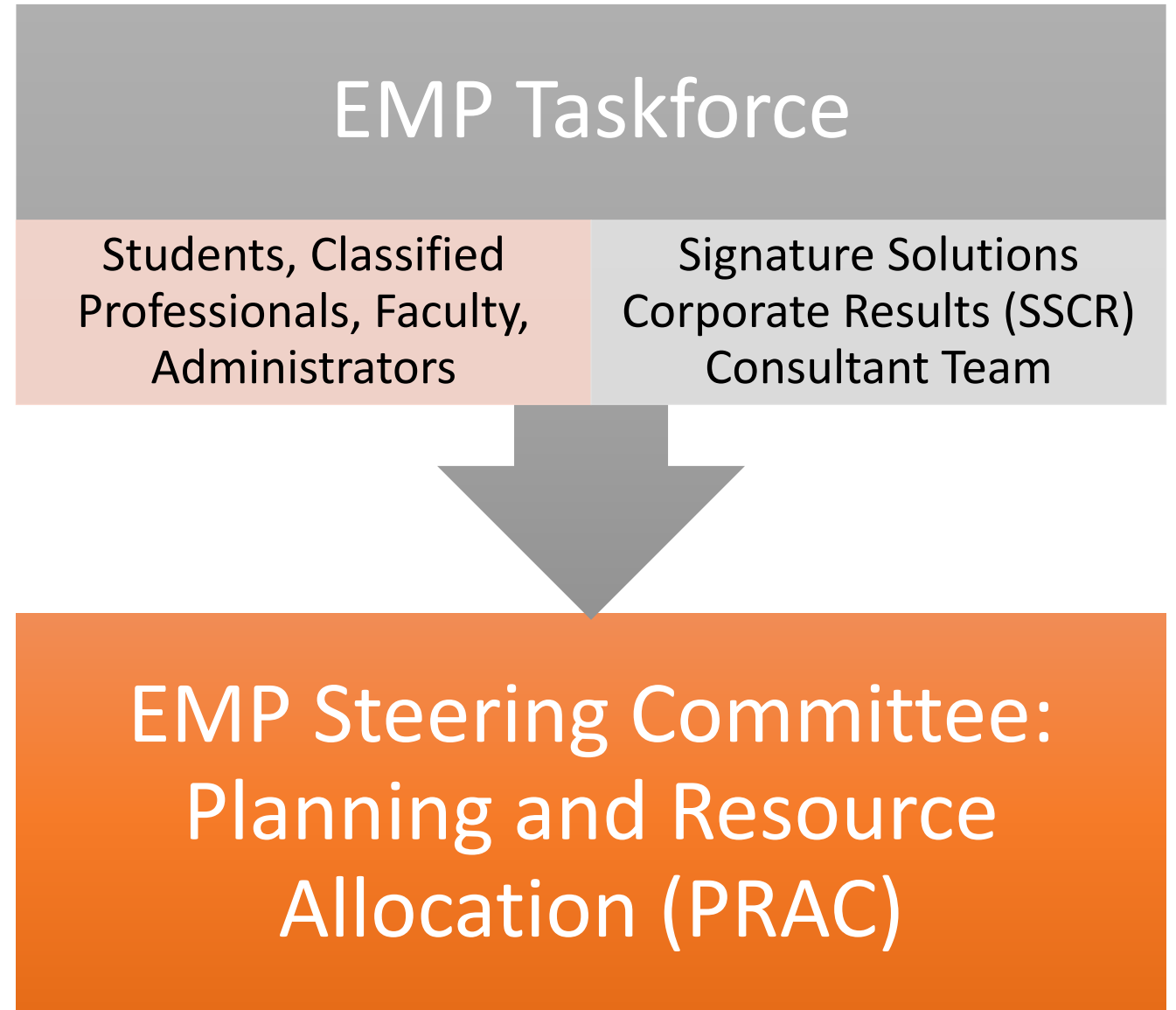


Metrics and Measures of Success



Overall Timeline

Chabot College EMP Structure



Campus Engagement and Input Plan



Component 1: Mission, Vision, and Values

- Mission is '**purpose for being**' drives the Educational Master Plan
 - Need to regularly review and update the Mission for Accreditation
- Vision is '**aspirations for the future**'
- Values are '**core beliefs and priorities**'

Component 1: Mission, Vision, and Values

Mission and Values Update

- March Flex Day
- PRAC meetings
- Proposed drafts
- Approval by Senates, PRAC, and recommendation to President
- President approval

Spring 2020

Fall 2020

Vision Statement and BoT approval

- Will compose Vision Statement along with EMP draft
- BoT approval of Mission, Vision, and Values with EMP

Recommended Mission Statement

Chabot College is a dynamic, student-centered community college that serves the educational, career, job skill, and personal development needs of our community. We provide culturally responsive, revitalizing, and sustaining learning and support services driven by a goal of equity. Building upon students' strengths and voices, we empower students to achieve their goals and lead us towards an equitable and sustainable world.

Recommended Values

Learning and Teaching

Community, Inclusion, and Equity

Integrity: Individual and Collective Responsibility

Innovation, Growth, and Sustainability



What do you remember?
Mission and Values
Update

Component 2: Environmental Scan

- Local population demographics and changes (age, race, income, education level, etc.)
- Industry and job market changes and projections
- High school pipelines and preparation (math, English, science)
- Internal leading and lagging indicators of student success and equity gaps

Component 2: Environmental Scan

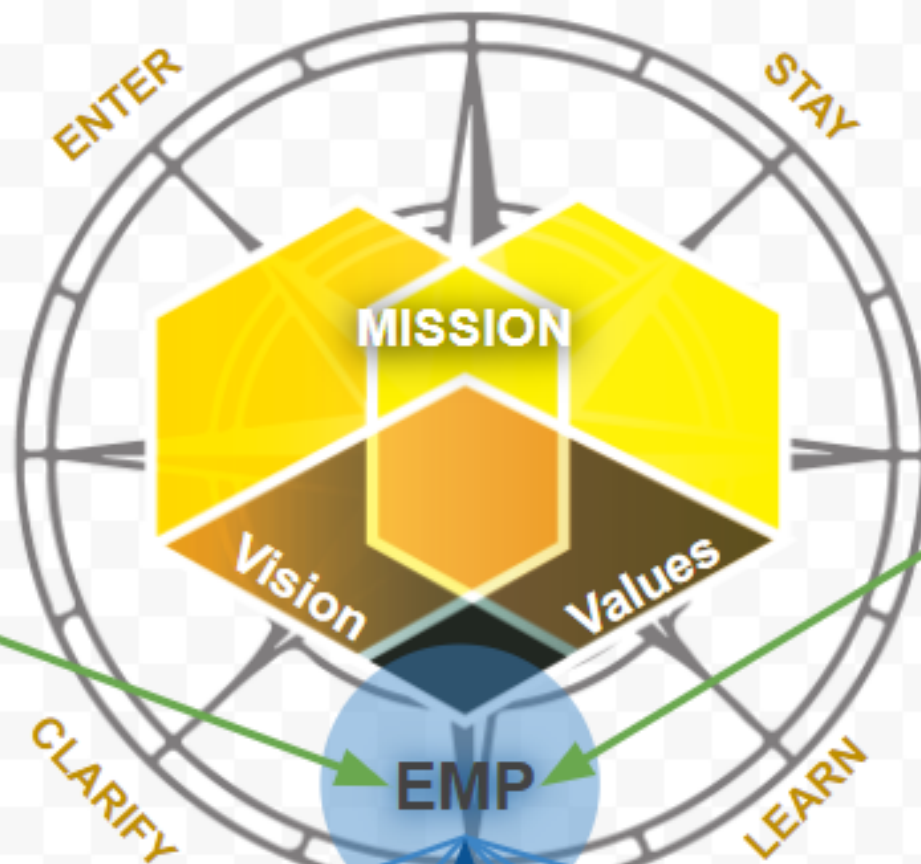
- Townhall Presentation
- PRAC presentation
- Senate Presentations
- Feedback form to capture reflections
- EMP Taskforce collected and summarized observations to include in draft



What were your key takeaways?
Environmental Scan

- Students and Community
- Employers
- CBOs
- Local Ed Agencies
- K - 12
- CSU and UC
- Adult School

Environmental Scan



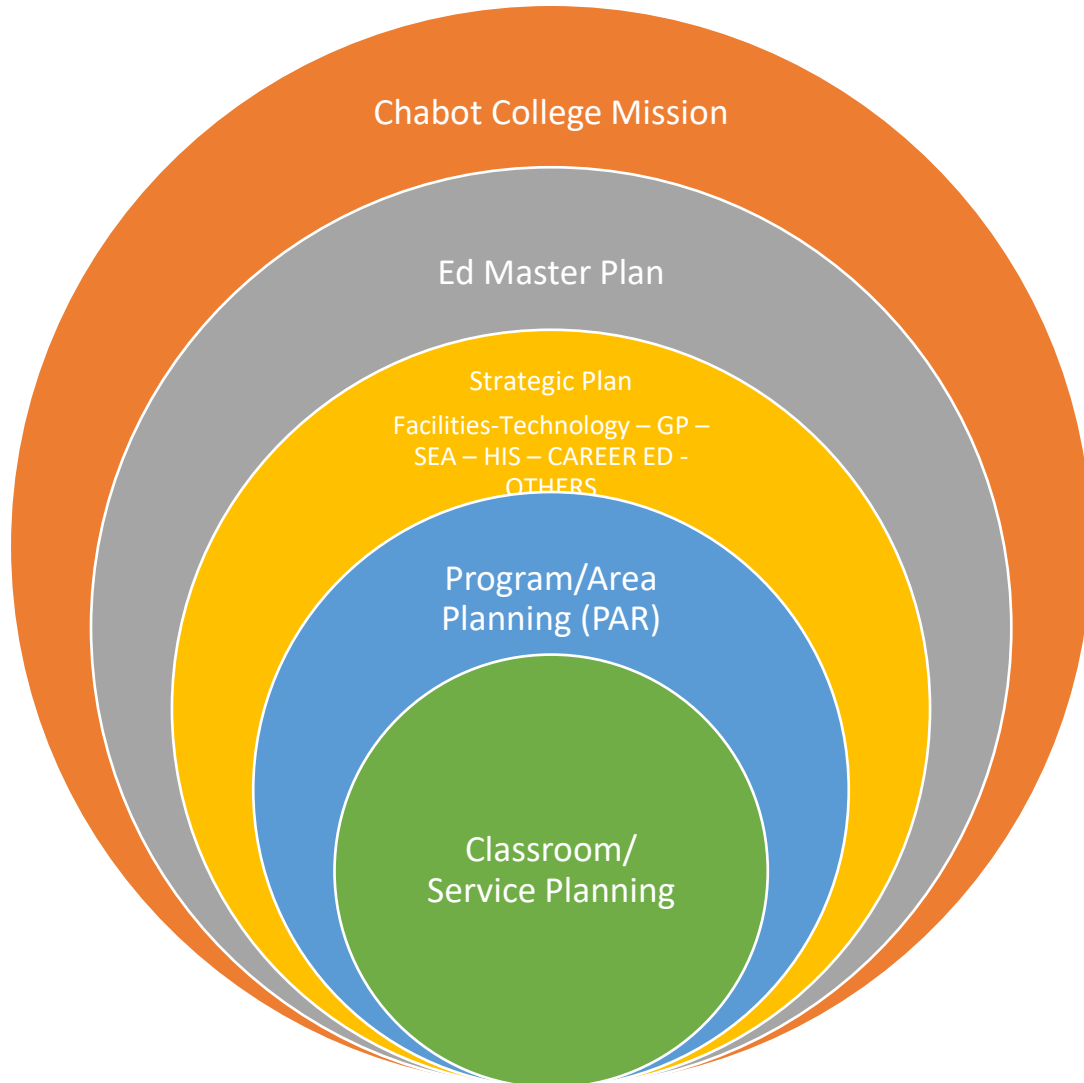
Federal & State (CCCCO): Initiatives & Legislation

- Accreditation (ACCJC)
- Student Centered Funding Formula (SCFF)
- Vision for Success
- AB 705
- Student Equity and Achievement (SEA)
- Strong Workforce Program (SWP)



Component 3: Priorities, Objectives, and Strategies

Planning Framework



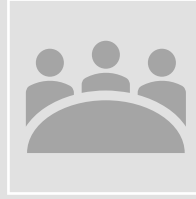
Definitions



Getting more specific

- Mission Critical Priorities - broad/global areas to guide the focus of college work, demonstrated connection to mission (10,000 ft level) recognizable by 1-word or short phrase with short description.
- Objective - the 'what' - describing the work to be done that aligns with the mission critical priority SMART: specific, measurable, actionable, realistic, timely
 - Builds on/specifies the *Strategic Plan* objectives
 - Ties to outcome measures
 - Connects/integrates the work of multiple programs or department
- Strategy - the 'how' - actions to accomplish the objectives
 - Integrates/builds on/specifies *Strategic Plan* strategies
 - Can define who is involved, what is the tangible action(s) needed to reach the objective.
- **Getting very specific to programs/services/area will happen in program review, where a program or area does their own granular planning to align with the EMP**

Drafting



EMP Taskforce reviewed existing planning documents and started with Mission Critical Priorities as 'broad buckets'



Draft Day #1 with PRAC and Strategic Plan Workgroup members to build on Strategic Plan



Draft Day #2 opened to campus to complete drafting

A close-up photograph of a yellow baseball cap. The cap is made of a textured fabric and features the text "CHABOT" in large, bold, black letters with a white outline, arched across the front. Below "CHABOT", the word "COLLEGE" is printed in smaller, black, sans-serif capital letters. The cap is positioned at an angle, showing the top and the front edge of the brim.

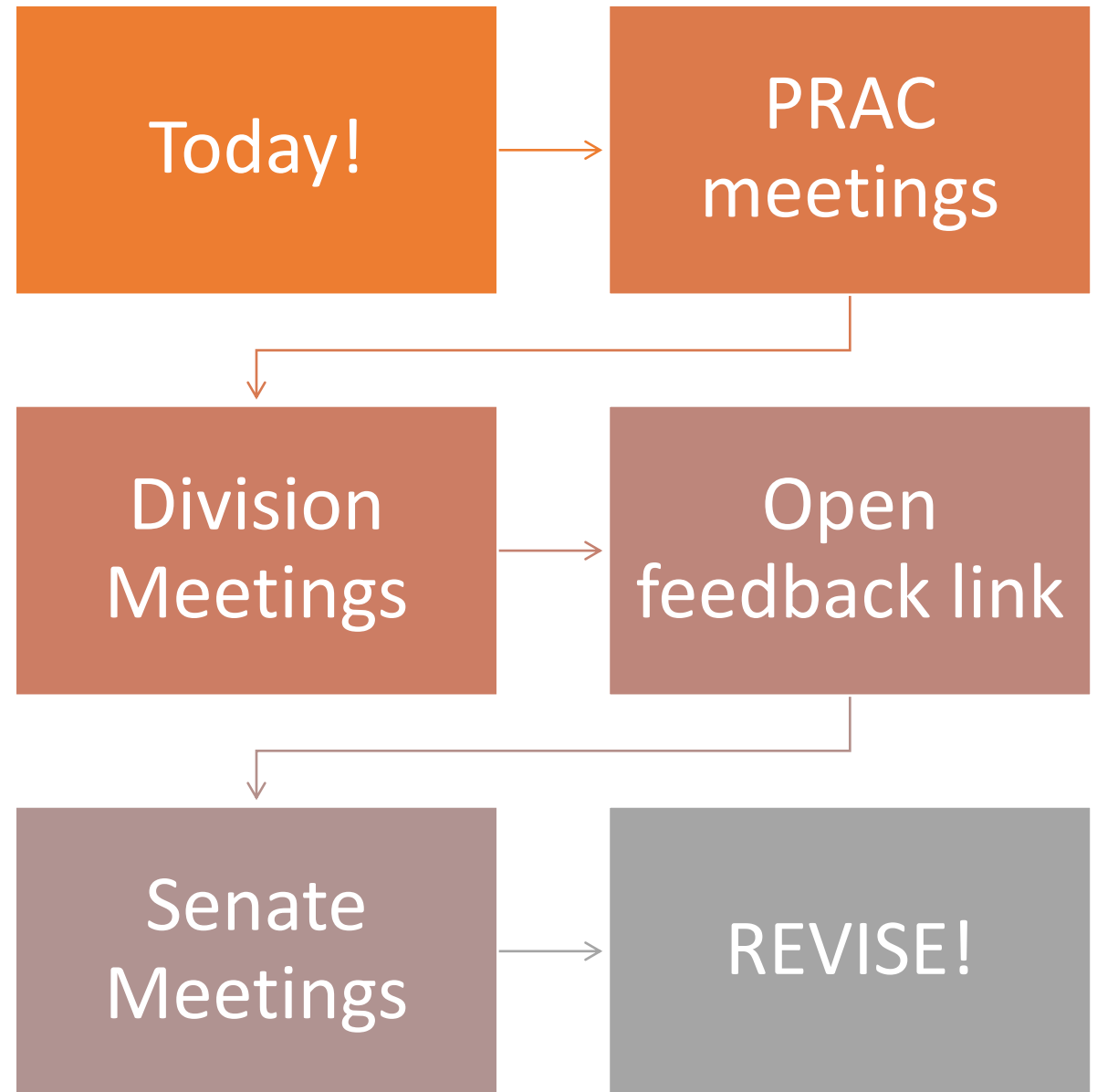
CHABOT
COLLEGE



What did you add?
Draft Day



Next Steps: Review, Feedback, and Revision





Breakouts: Discussing the Draft Composing a Vision Statement

Breakout Groups



Review the draft outline

Questions or comments?
Is something missing?



Discuss a possible vision statement “aspirations for the future”

Current Vision Statement: Chabot College is a learning-centered institution with a culture of thoughtfulness and academic excellence, committed to creating a vibrant community of life-long learners.



Report Back

Component 4: Measures of Progress

- Institutional Research and Institutional Effectiveness working to align existing goals (Vision for Success, Equity Goals, SCFF metrics) in an evaluation plan



Next Steps: Finalizing

- PRAC recommendation to College President
- Board of Trustee Approval



What about the District?

- District-wide Strategic Plan (DSP) efforts are starting, our Chabot College Priorities and Objectives will be presented



Closing Questions or
Comments