



# Planning, Review and Budget Council

Regular Meeting  
Wednesday, May 14, 2014  
Building 400, Room 405  
3:00 – 5:00 PM

## *A G E N D A*

1. Review minutes of 5/7/2014 meeting
2. Action Items:
  - a. Close of Nominations & Voting of PRBC Chair
3. Progress on the Strategic Plan Goal: report from Institutional Research  
Presented by Carolyn Arnold
4. Presidential Task Force Presentation by Deonne Kunkel

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### HOW WE WORK TOGETHER

1. We begin on time and arrive prepared.
2. We develop a focused agenda, with well-defined questions, and clear goals (discussion vs. decision).
3. We adhere to the time allotted to a topic. We focus on the topic, on advancing our agenda, and use our “idea bucket” for off-topic great ideas. If we don’t have enough time, we consider subgroups to work through issues, or clarify the questions for a future meeting.
4. We respect complexity.
5. Anyone can call for a speaker’s list.
6. We clarify/solidify our consensus decisions.
7. We trust each other’s good intentions; we don’t take comments personally (QTIP).
8. We bring our individual expertise, but wear our Chabot hats.
9. We all take responsibility for working together this way.
10. We consent to be led.