Music Department Unit Plan

Unit: Music
Division: Arts & Humanities
Prepared by: Tim Harris

Part I: Description of the Unit
The Chabot College Music Department is a fully accredited institution that offers the best opportunities in instruction and performance in an environment that offers personalized attention and world-class facilities. The faculty is comprised of accomplished performers, educators, composers, and authors, who offer their students exceptional instruction, as well as private lessons, to bring out their best potential. We offer performance opportunities in 5 wind bands, 3 jazz bands, and choir, which involve over 500 students. The department also offers courses in music technology/recording, piano, guitar, and general education courses which provide cultural and aesthetic enrichment for students and the college community at large.

Part II: Accomplishments and Goals
The data clearly illustrates the revitalization of the music area and strength of the departments instrumental performing ensembles and MUSL courses. With the addition of new full-time faculty in 2003, 2005, and 2007 the music department has grown from one ensemble in 2003 to eleven ensembles this semester, increasing enrollment over 300% and WSCH/FTEF from the 300’s to well over 700. We are currently the only community college in California to offer eleven major performing ensembles. Our ensembles are staring to receive state and national recognition for their quality and programming. Our Jazz Band was nationally ranked at the Reno International Jazz Festival. The Wind Symphony performed on March 13, 2008 at the California Music Educators Association State Conference in Sacramento for over 1,000 educators. Below is our growth plan and goals for the year:

- Start the Accreditation process of NASM (National Association of Schools of Music)
- Full Tuition Scholarship for all-state band members
- Record a Music Department Sampler CD of ensembles for recruitment and marketing
- Wind Band Festival and Jazz Festival to attract over 2,000 high school students on campus
- Ensemble to Perform at the State Music Conference
  - Wind Symphony
- Establish a Full two-year music technology/recording program
  - Increase enrollment by 50%
- Increase enrollment in MUSL courses by 25%
- Offer expanded MUSL offerings online and on campus (Music 1, 4, 5, and 6)
- Grow from 7 CAH to 8
- Raise $10,000 for music scholarships
- Standardize requirements for all introductory music courses
- Revise Guitar courses are curriculum
- Revise MUSL 1 and MUSL 4 course hours to support concert attendance
- Start plans for building renovations for growth (music storage space, PAC rehearsal space)
Part III: Staffing Requests
With the addition of the new Music Technology and Recording Program we are in dire need to staff support. This new staff position “Music Lab Coordinator” would provide assistance to music students and staff; maintain the music library, instrument inventory and recording technology laboratory, and coordinate all publicity and correspondence associated with the music department. Hours needed for this full-time staff position would be Mon-Thurs 10am - 6:30pm; Fri 8am - 4:30pm.

With the current growth in the Music Department, a fourth full-time position is currently needed. The comparable programs that offer the same courses and ensembles in size and scope are DVC and Cabrillo College.

Full Time vs. Adjunct Music Faculty at surrounding colleges:

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<tr>
<th></th>
<th>Full Time</th>
<th>Adjunct</th>
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<tbody>
<tr>
<td>Chabot College</td>
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<td>Cabrillo College</td>
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<tr>
<td>Diablo Valley College</td>
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<td>28</td>
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This new faculty position would direct and administer our basic skills courses (harmony and musicianship and basic music skills) with a secondary area in piano, guitar, voice, choral, or Latin American music. This position is vital to meet the basic skills needs of our students as they are struggling in this area. In meeting with the program review committee, this was the area they encouraged us to focus on and strongly felt we needed a full time person in this position.

Part IV: Enrollment Requests
We are in need of increased FTEF allocation. We were not able to offer Voice II this semester and to cut a section of Symphonic Band both which would have produced over 600 WSCH/FTEF. We also had to limit the amount of student we could accept in Music Practicum. We project to produce WSCH/FTEF in the music area close to 800 next year. If given an increased FTEF allocation WE WILL make money and meet the needs of our students, community, and college’s strategic plan.

Part V: Budget/Repair/Facilities/ Requests
Facilities:
We are outgrowing our current facilities. We have reached a point in which we do not have enough large rehearsal spaces or rooms for large lecture classes. We have also outgrown our current practice room allotment and climate controlled storage spaces for musical equipment. We foresee the need for expanded rehearsal/class room space in buildings 1200/1300 and extra practice rooms and storage space.
Budget:
Traditionally our music department budget has been $1500. It is impossible to operate effectively with this budget in planning for growth and current trends in our industry. Competing community college music departments receive approx. $10,000 a year. We are asking for an increase in our operating funds that is long overdue. We have survived the past few years on bond funds but we need to have a fiscally responsible plan in place for the future as bond funds will not always be available. We are humbling asking for the following 2008-2009 budget:

- Concert Band Music (4 ensembles at $1000ea): $4000
- Jazz Band Music (3 ensembles at $1000ea): $3000
- Choir Music (1 ensemble at $1000ea): $1000
- Guitar and Piano Music ($250 ea): $500
- Jazz Guest Artist Series: $5000
- Piano Accompanist: $1500
- Music Recording and Technology: $1000
- Instrument Replacement: $2500
- Piano Tuning: $1500

TOTAL: $20,000

Repair:
**See appendix B (Bond Request) and C (Instruments to be placed on repair contracts)