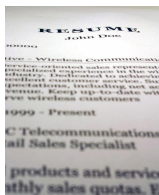


Resources Available at the Library (Psych/Counseling: Wilson)



To begin, go to the Library's web site: <http://www.chabotcollege.edu/Library/>

Reference Books/Reliable Reference Websites

For this assignment, you should go to reliable reference resources to get the most authoritative information on your career. Searching randomly on the Web will lead you to problems as anybody can put anything on the Web. To search further, you can search our online subscription databases, listed below.

Occupational Outlook Handbook

Reference Shelves: HF5381.A1 O362
<http://www.bls.gov/oco/>

Best Jobs for the 21st Century

Reference Shelves: HF 5381.15 F37 2004

Career Guide to America's Top Industries

Reference Shelves: HF 5382.5 U5 C315 2004

America's Top 300 Jobs: A Complete Career Handbook

Reference Shelves: HD5724 .A587 2004

Encyclopedia of Careers and Vocational Guidance

Reference Shelves: HF 5831.E52 2003

Occupational Outlook: East Bay

Reference Shelves: HF 5382.5 U5 A43 2003

Career Information Center

Reference Shelves: HF 5382.5 U5 C32

Online Reference Shelf: Employment, Careers, and Study Abroad

<http://www.chabotcollege.edu/Library/onlineref/employment.html>

Librarians' Internet Index: Career Development

<http://tinyurl.com/vc4hw>

Vocational Guidance Journals

Look at especially [Occupational Outlook Quarterly](#). Some of these titles are in EbscoHost or another library subscription database.

<http://tinyurl.com/y99uxf>

Encyclopedia of Associations

This source lists tens of thousands of associations, including professional organizations.. Each listing gives a short description and includes an address and phone number, along with Web site address.

Reference Shelves: HS17 G33

Statistical Abstract of the United States

Reference Desk: HC202 U58

Online Reference Shelf: College Guides, Grants, and Scholarships

<http://www.chabotcollege.edu/Library/onlineref/college.html>

Resources By subject

<http://www.chabotcollege.edu/Library/subjectindex/>

Internships

Reference Shelves: HD 59.6 U6 I585 2005

Professional Careers Sourcebook

Reference Shelves: HF5382.5.U5 P76 1997

Library Subscription Databases: From the Library home page, select “Magazines, Journal Articles, Newspapers” or go to <http://www.chabotcollege.edu/Library/abby/dblist.html>. —To find articles related to your topic that originally appeared in magazines, journals, and newspapers. Originally published in **print form**, meaning these articles have been screened by editors and other professionals and the information has been determined to be accurate and any opinions have been well backed up and stated by a credentialed expert.

Mainly Magazines and Journals

[EbscoHost Academic Search Elite](#)

A multi-subject database, covering the social sciences, humanities, general science, multi-cultural studies, education, and much more! Tutorial available at:

<http://tinyurl.com/58ysg>

Paper tutorial available in last two pages of this handout.

[EbscoHost Health Databases](#)

Search CINAHL Plus Text and other databases to find information related to any of the health professions.

Mainly Newspapers

[ProQuest Diversity Databases](#)

Alt-PressWatch, Ethnic NewsWatch, and GenderWatch. Coverage of the alternative, ethnic, and gender newspapers and magazines written by and for their audiences.

Paper handout available to print at <http://tinyurl.com/dgg2v>

[Lexis-Nexis Academic Universe](#)

A newspapers, company information, and legal database. Search “Quick News Search” for articles from newspapers, magazines, and news transcripts from the last two years.

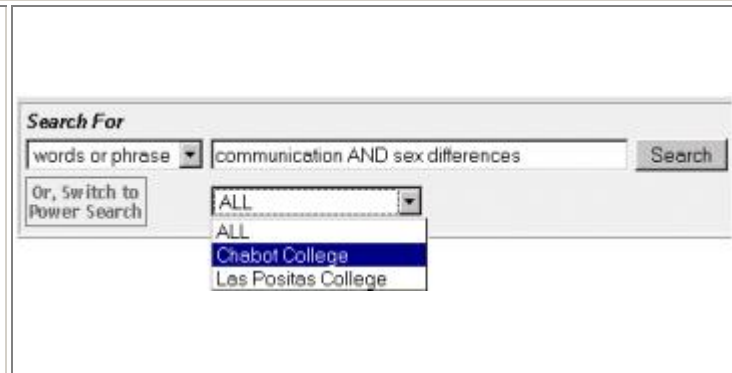
Library Catalog

Good to find a book that provides more detailed background on your desired profession, however in most cases, the information here is not as up to date. Good to use if you want to do more further detailed study. You may have to search under more broad terms and in some cases, you may have to find a desired, fairly up to date book at [other libraries](#). You locate a book in our collection by its **call number**.

Searching the Catalog: This is the best approach when your research need relies you to combine search terms. Make sure **words or phrase** is selected underneath **Search For** and narrow your search down to **Chabot College** if you only want to find books available at Chabot. Combine different terms such as: united states AND iraq or cloning AND religion. . enter your terms with AND in between and then click on

Search

See [Your Search Strategy](#) for more information on phrasing a search statement.



The screenshot shows a search interface with a "Search For" section. It includes a dropdown menu set to "words or phrase" and a text input field containing "communication AND sex differences". A "Search" button is to the right. Below this is a section labeled "Or, Switch to Power Search" with a dropdown menu. The menu is open, showing three options: "ALL", "Chabot College" (which is highlighted), and "Las Positas College".

Searching EbscoHost

First, before searching any database, come up with a search strategy.

For this class assignment, select Academic Search Elite. From the Library home page, go to **Magazine, Journal Articles, Newspapers**. The selection for Academic Search Elite is listed under **All Subjects**. Click on **Go Directly Into The Database**. Or . . .

ALL SUBJECTS [Database Descriptions](#)
EbscoHost Academic Search Elite
[Go directly into the database](#)

If you have a computer with low memory or you have a disability, click on **Academic Search Elite**, and then click on the link to the right of the **Text Only** icon. Then, click on **Academic Search Elite** to get into the database.

EBSCOhost [Text Only](#) [For Slower Connections and For Disability Accessible Software](#)

Ebsco Host Search Form

The fields pull-down menu (right side of search form) is where you can search your term by selections such as Author, Subject, and Text. "Default Fields" searches Author, Title, Subject Headings, and words in the abstract, but NOT in the text of the article. If you want your terms to search the text of the article, itself, select TX All Text.

Databases state all the databases you are currently searching in EbscoHost

Enter your search statement(s) after Find.

Limit your Results: Limit to only those articles available online in full-text, or to peer-reviewed (scholarly articles) only or to only one particular magazine or journal title, or limit to a particular date range.

Click on **Expanders** to take you to selections that will broaden your search:

Default Fields
TX All Text
AU Author
TI Title
SU Subject Terms
AB Abstract or Author-Supplied Abstract
KW Author-Supplied Keywords
GE Geographic Terms
PE People
PS Reviews & Products
CD Company Entity
IC NANCIS Code or Description
DN DUNS Number
TK Ticker Symbol
SD Journal Name

Expand your search to:
Also Search Within the Full Text of Articles
Automatically "find" search terms
Also search for related words

You can also search by ONE TERM at a time by clicking on **Subjects**. If you get results you do not want, click on **Refine Search** and perform a different search. To view your past searches, click on **Search History**.

By default, results in EbscoHost are listed by date, most recent first. By clicking on the pull down menu on the top right of your results, you can change how you want your results, sorted. Changing your results by relevance may help you in some cases.

Sort by : **Date**
Date
Source
Author
Relevance



Reading the Results List Screen

Title of the article is on the top left and will be a link.

Title of the journal appears after the author's name. **You need to know the name of the journal to view the print copy at the periodicals desk.**

The **Note** field lets you know what years the journal is available in print or microfilm at Chabot, Las Positas and Cal State Hayward libraries.

When available, the last line of the citation will let you know what full text formats are available. **Full Page Image** requires Adobe Acrobat in addition to your browser.

After the year and volume number which you should also record, pay attention to the **length of your article by the number of pages. Unless it is a book review, if your article is one page or less, it is usually not useful.**

Television's World of *Work* in the Nineties. By: Signorielli, Nancy, Journal of Broadcasting & Electronic Media, Winter2001, Vol. 45 Issue 1, p4, 19p, 7 charts
Note: CHECK-OUT COPIES: Chabot has Winter 1998 to now. Microfilm: Chabot has Winter 1987 - Fall 1998. Cal State Hayward has 1957 to now.
[Full Page Image](#) [Full Text](#)


Reading the Top of an Article

When you click on the full record of a result, which should be clicking on the title (NOT the full text icon) you will read information about the article. If you find a really good article and want to find more like it, clicking on links next to Subject(s), Source, or Author(s) may help.



Title:	Bilingual education.
Subject(s):	EDUCATION, Bilingual
Source:	Phi Delta Kappan , May98, Vol. 79 Issue 9, p672, 6p, 1bw
Author(s):	Rothstein, Richard
Abstract:	Focuses on the controversy surrounding bilingual education. The arguments of proponents and opponents of bilingual education; The history of bilingual education; The mixed findings on bilingual education.

EMAILING/PRINTING ARTICLES

EMAILING An Article

1. Make sure you have the article itself on the screen. Otherwise, you may be emailing yourself a list of citations.
2. Click on the Email button:  **E-mail**. It is available **on the top of the screen** of each database. On the right are Email buttons as they appear in our many databases
3. You may be asked to make certain selections. If you want full text make sure it is selected and then click on "Submit" or "OK"
4. Enter Email address and then select "Submit" or "OK"

Printing An Article

1. Make sure you have the article itself on the screen
2. Click on the Print button on the EbscoHost screen: 
3. Make sure Detailed Citation and Abstract and HTML text is available.
4. From your browser, select Print Preview to Preview your print jobs. When done, select print.
5. If what you have is a **PDF file**, you need to click on the Print icon from the Adobe Acrobat toolbar itself, , otherwise you will end up printing a blank page.
6. If you're on campus, you will need to then go to a Go Print station to then use your Go Print card to pay for your print job (ten cents per page). For information on how to Print on campus using the Go Print card, go to <http://tinyurl.com/ydlubk>