



Academic Services
VARIABLE FLEX ACTIVITY PLAN*
2009/2010

Instructions: Please indicate in brief the kind of variable flex activities proposed, the time to be spent on each activity, and the purpose or outcome intended (include, if applicable, the college goal related to the activity). Once you have completed the plan, seek your dean's approval. The dean's office will forward the plan to Academic Services for filing. Reporting: once you have completed the activities, please submit a brief report using the designated form. (Reports must be filed in Academic Services by May 21, 2010.)

Deadline for Plan: plans may be submitted anytime up to March 1, 2010.

Allowable Activities: Generally, flex activities must be designed to improve your work as a faculty member, or to improve your contribution to the college. Categories allowed include staff development, in-service training, instructional improvement, program and course curriculum or learning resource development and evaluation, student personnel services, learning resource services, related activities such as student advising, guidance, orientation, matriculation services, activities to promote student, faculty or staff diversity, departmental or division activities, conferences or workshops, institutional research, course instruction or evaluation, or activities that support any of these. (Cf. sect. 55724, CCR.)

Name of Faculty Member: _____

Division: _____ Date Submitted: _____

Brief Description of Activity:

Intended Outcome of Activity:

College or Division/Subdivision Goal Furthered by Activity:

Hours to be devoted to Activity: _____

Approval of Dean (Signature): _____ Date: _____