



Academic Services

REPORT ON VARIABLE FLEX ACTIVITY*
2009/2010

Instructions: Please report in brief on your approved variable flex activities. Include the time spent on each activity, and the degree to which the activity met your expectations with regard to intended outcome. Submit the completed report to your dean for his/her review. The dean's office will forward the report to Academic Services for documenting your fulfillment of your flex time obligation.

Deadline for Report: Reports must be submitted prior to May 21, 2010.

Name of Faculty Member: _____

Division: _____ Date Submitted: _____

Brief Description of Activity Completed:

Time spent on this Activity: _____ hours Date(s) of Activity: _____

Evaluation: Did this activity meet your expectations with regard to intended outcome?

Yes _____ Not entirely _____ Comments:

(Attach additional sheets if necessary.)

Submitted by (Signature): _____ Date: _____

Reviewed by Dean (Signature): _____ Date: _____

Dean's comments, if any: