

## Chabot College/ASCC Book Award Program Spring 2009

Established in 2005 to provide financial assistance to Chabot College students to purchase textbooks/supplies through the Chabot College Bookstore. Please read the following information carefully so that you are aware of all the policies and procedures for receiving a Book Award.

### Criteria

1. Must be a continuing Chabot College student in good standing (must not be on academic/disciplinary probation)-minimum of a 2.0 GPA for semester applying.
2. Must have completed at least 12 Chabot College units **total prior to application**.
3. Must have completed at least 6 semester units **for the semester applying**.
4. Application must be submitted by deadline date.

### Essay Criteria

1. Essay must be typed. No handwritten essays will be accepted.
2. Essay must be Double Spaced, 12pt. Font, and 1" margins on all sides.
3. Essay must consist of 400-500 words or it will not be accepted.

**The Book Award Committee will verify that all criteria are met prior to eligibility.**

### Award Amount

Varies (\$300 maximum) – level dependent on number of units completed for semester applying.

### Award Amount Description

Award amount depends on availability of funds and number of awards given. All awards will be credited and made available through the Chabot College Bookstore, purchases are not valid for external book purchases. The Book Award will be for the Fall 2009 semester only, please note the expiration date which will be printed on the book award voucher.

### Selection Process

Applications are reviewed by the Book Award Committee and a notification letter will be mailed within 4 weeks after the application deadline informing you of your status. If you receive a Book Award, a book voucher will be available for pickup from the Office of Student Life the first week of classes; photo ID is required for Book Award pick up. Any bookstore refunds will be directly applied to the Book Award program, **not** returned to the student.

### Book Award Dates/Deadlines

To be considered for the **Fall 2009 Semester Book Award**, you must have submitted and completed an application and your essay by:

**Deadline for Application**

**Thursday, May 28, 2009 by 4:00 PM**

**Submit at:**

**Chabot College Office of Student Life**

**Bld. 2300 – Rm. 2355**

**\*Absolutely No Late Applications Will Be Accepted**

If you have not already done so, we encourage you to apply for other types of financial aid to assist you with your education expenses. Visit [www.chabotcollege.edu/finaid](http://www.chabotcollege.edu/finaid) or visit the Financial Aid Office in Building 100.

## Chabot College/ASCC Book Award Application

Please return completed application and essay by the deadline:

**Thursday, May 28, 2009 by 4:00 pm**  
**Office of Student Life, Building 2300, Room 2355**  
**\*Absolutely No Late Applications Will Be Accepted**

### I. General Information (Please type or print)

Name: \_\_\_\_\_ W#: \_\_\_\_\_ Birthdate (mm/dd/yy): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Phone Number: \_\_\_\_\_

### **The Book Award Committee will access the necessary academic transcripts.**

Number of total units completed at Chabot \_\_\_\_\_

Anticipated unit enrollment for Fall 2009 semester: \_\_\_\_\_

Current Unit Enrollment for Spring 2009: \_\_\_\_\_

Expected graduation date: \_\_\_\_\_

### II. Write and attach an essay answering the following questions: (Must be typed, see Essay criteria requirements)

- **How will receiving this Book Award help you meet your educational goals at Chabot? – please state what they are.**
  
- **What are you professional /career ambitions?**

### III. A complete application must include this information sheet and your essay.

*Please be aware that federal regulations require that any scholarship monies you may be awarded could affect your financial aid package. The Financial Aid Office is required to include all potential awards against your financial aid package and your financial aid award may be adjusted.*

I also certify that all information in this application packet is complete and accurate. I authorize the Office of Student Life to access my academic records.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date