

WRAC
Spring 2010
Computer Lab Request Form

*Please fill in the form below, save it to your computer, and return it to
Chasity Whiteside - Administrative Assistant - Learning Connection
Via email: cwhiteside@chabotcollege.edu*

Instructor Name: _____

Class (Ex. Eng 101): _____ Approximate Number of Students: _____

--For One Time Visits, please fill in the following information:
(You can list up to 4 visits below. If you need additional visits, please attach another form)

- 1. Date: ____/____/10 Time: ____:____ to ____:____
- 2. Date: ____/____/ 10 Time: ____:____ to ____:____
- 3. Date: ____/____/ 10 Time: ____:____ to ____:____
- 4. Date: ____/____/ 10 Time: ____:____ to ____:____

--For Weekly or Every Other Week Visits, please fill in the following information:
(Please be sure to include your start and end dates, especially for every other week visits)

Weekly Every Other Week

Start Date: ____/____/ 10 End Date: ____/____/10

Weekday(s): _____ Time: ____:____ to ____:____

*We will do our best to accommodate your requests. You will receive a confirmation email, once
the schedule has been determined.*

Questions?

Contact Alisa Klevens, WRAC Coordinator
Via Email: Aklevens@chabotcollege.edu